

January 23, 2023

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, January 23, 2023 at 9:00 a.m., date and time duly posted.

Item #1: Meeting was called to order at 9:00 a.m. by Chairman, Newt Stephens, Jr. Roll Call Stephens present, Warner present, Whitehouse present.

Item #2: Statement of compliance with open meetings act-Chairman.

Item #3: Commissioner Stephens led the Pledge of Allegiance and Invocation.

Item #4: Motion was made by Warner and seconded by Whitehouse to approve the minutes of January 17, 2023 with noted corrections removing UEI usrf information and just stating needing updated SAMS.GOV information on Item #14. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #5: Motion was made by Warner and seconded by Whitehouse to approve December Monthly Reports from Assessor; Transfers \$30,000.00 from 1321-2-8214-2005 Slick VFD M&O County Clerk FY2022-2023 to 1321-2-8214-4110 Slick VFD Capital Outlay FY2023; Blanket Purchase Orders #4167 - 4224; Purchase Orders#2022-2023 911 Phone PHONE & INTERNET SERVICES 4150 A T & T 515.01; UTILITY 4103 A T & T 1855.96; ARPA 2021 PROFESSIONAL SERVICES 2453 Turn Key Health Clinics LLC 10326.75; Assr Rev Fee LODGING 3136 EMBASSY SUITES NORMAN 254.73; CBRI MATERIAL 2512 DUNHAM ASPHALT SERVICE INC 13242.57; CH Improv-ST Agreement 4033 CREEK CO PUBLIC FACILITIES 102255.42; Court Clerk Preservation Fund RECORD CONVERSION 4 BUSINESS IMAGING SYSTEMS INC 6246.80; Cr Payroll WORK COMP PREMIUM 4051 CREEK COUNTY COMMISSIONERS 119.62; General ACCESSORIES 2601 UNMANNED VEHICLE TECHNOLOGIES LLC 98.00; BOCC MINUTES 3411 SAPULPA DAILY HERALD 166.95; 3795 SAPULPA DAILY HERALD 404.40; 3898 SAPULPA DAILY HERALD 172.95; 3976 SAPULPA DAILY HERALD 171.30; CONTRACT SERVICES 3644 OSU CO-OP EXT SERVICE 13333.33; COPIER CHARGES 3077 Standley Systems 172.43; ELECTION ASSISTANCE 4158 NAIFEH, KEVIN 25.00; INSPECTION 3057 ESI - Elite Systems Inc 885.00; INTERNET SERVICE 4041 COX BUSINESS 1133.48; OFFICE SUPPLIES 3932 Amazon Capital Services 48.33; 4096 MERRIFIELD OFFICE SUPPLIES 44.24; 4097 MERRIFIELD OFFICE SUPPLIES 358.89; Professional Service 4078 Tulsa Connect 239.40; 4084 ESI - Elite Systems Inc 220.00; PUBLICATION 3735 SAPULPA DAILY HERALD 78.55; RECYCLE SERVICE 2613 SHOW INC. 95.00; REIMBURSEMENT 4030 CREEK COUNTY ELECTION BOARD 56.02; Rent 4036 CREEK CO HOME FINANCE AUTH 2100.00; REPLACE AND REPAIR 3508 AIR COMFORT INC 9384.00; SERVICE 3273 U S Cellular 63.26; SERVICE AGREEMENT 2875 XEROX BUSINESS SOLUTIONS SOUTHWEST 50.00; Supplies 3272 JOHN DEERE FINANCIAL 165.78; SUPPLIES 3468 Amazon Capital Services 68.28; 3988 MERRIFIELD OFFICE SUPPLIES 866.34; 4010 MERRIFIELD OFFICE SUPPLIES 211.45; 4037 Amazon Capital Services 115.98; 4161 OME CORPORATION LLC 49.00; TIME CLOCK/ 4095 TIMECLOCK PLUS, LLC 119.00; TIRES/DEPUTY CARS 3877 BRISTOW TIRE & AUTO SERVICE 556.16; TOW CHARGE 656 A & W TOWING INC 88.00; TRAVEL REIMBURSEMENT 4050 ANDERSON, HALEY 213.00; UNIFORM & ACCESSORIES 2071 BAYSINGERS UNIFORMS AND EQUIPMENT 1411.25; Utilities 4035 O N G 953.73; 4043 CITY OF SAPULPA 969.86; 4077 EAST CENTRAL ELECTRIC COOP 885.00; 4081 EAST CENTRAL ELECTRIC COOP 265.00; 4085 Symmetry Energy Solutions LLC 1790.36; 4101 A T & T MOBILITY 123.81; UTILITIES 4049 O N G 2646.06; UTILITIES GAS SERVICES 4040 O N G 1093.22; UTILITY 3785 A T & T MOBILITY 82.27; 4102 O N G 297.64; 4163 COX BUSINESS 37.22; VEHICLE ACCESSORIES 902 LIGHT EM UP EMERGENCY EQUIPMENT 470.00; WINDOW TINT 1133 AUTO ENHANCERS 150.00; 1180 AUTO ENHANCERS 100.00; Health SERVICE 2819 Vital Records Control 105.51; Supplies 3501 MERRIFIELD OFFICE SUPPLIES 435.93; TRAVEL 2835 DEARMAN, SHEREE 75.00; UTILITIES 2811 O N G 684.38; Highway Fuel 4015 BOWERS OIL CO 11178.12; HAULING 3964 MIKE WOFFORD TRUCKING & GRADING LLC 25294.83; LEASE PYMT 3833 ARMSTRONG BANK 2959.84; 3845 ARMSTRONG BANK 2959.84; OFFICE SUPPLIES 3768 UniFirst Holdings Inc 250.22; PARTS 3980 TRIKINTRUX 25.00; PARTS & SUPPLIES 3987 Amazon Capital Services 50.98; PARTS/SUPPLIES 1311 PREMIER TRUCK GROUP 541.15; 1983 WESTLAKE ACE HARDWARE OK-020 410.16; 4000 ARROWHEAD TRUCK EQUIPMENT 785.00; SERVICE 82 SAFETY-KLEEN 378.00; SUPPLIES 2041 Industrial Truck Equipment 140.02; 4108 CROWN PRODUCTS INC 18.08; Tolls 2657 OTA PIKEPASS CENTER 3.65; TRAVEL 3506 WARNER, LEON 161.21; Utilities 3248 O G & E 1076.41; 3477 A T & T MOBILITY 266.21; UTILITY 3749 A T & T MOBILITY 59.04; 3860 O G & E 91.48; Hwy-ST Fuel 4075 FROST OIL COMPANY 23692.93; PARTS 4031 A & N TRAILER PARTS INC 152.56; Parts & Labor 85 HOLT TRUCK CENTERS 55.14; PARTS & SUPPLIES 3572 Harbor Freight Tools 639.96; Screening/Crushing Service 3962 MIKE WOFFORD TRUCKING & GRADING LLC 10129.00; SIGNAL LIGHT 3783 SIGNALTEK 324.00; TIRES & REPAIRS 3164 Sellers Tire Inc 100.00; Jail-ST AIR CONDITIONER 4154 JC MECHANICAL 3350.00; CCJ MAINTENANCE 4063 LOCKE SUPPLY 39.18; NATURAL GAS 4047 Symmetry Energy Solutions LLC 2225.86; Plumbing Supplies 3870 MORRISON SUPPLY COMPANY 1631.36; 3970 MORRISON SUPPLY COMPANY 454.74; TIRES/REPAIRS 1422 BRISTOW TIRE & AUTO SERVICE 47.60; TRANSPORTS/INMATES 670 VISA/AMERICAN HERITAGE BANK 47.76; UTILITIES ELECTRIC SERVICE 4086 O G & E 4931.72; 4093 O G & E 83.24; 4094 O G & E 122.31; UTILITIES GAS SERVICES 4153 O N G 320.26; UTILITIES WATER 4088 CITY OF SAPULPA 3305.54; 4089 SAPULPA RURAL WATER CO 2551.50; Juv Dent-ST FOOD/SUPPLIES 399 Williams Grocery 52.89; JUVENILE DETENTION 4044 MERRIFIELD OFFICE SUPPLIES 640.30; Network Services 4045 COX BUSINESS 1748.99; PLUMBING SERVICES 3867 MORRISON SUPPLY COMPANY 1359.08; STRIPING/DECALS 2897 KPS STRIPING 1234.96; Resale NOTARY RENEWAL 4021 OK NOTARY DISCOUNT ASSOC CO 71.00; POSTAGE 4022 U.S. POSTAL SERVICE 50000.00; PUBLICATION 3965 SAPULPA DAILY HERALD 34.95; SERVICE 2376 A T & T 41.23; Supplies 4020 MERRIFIELD OFFICE SUPPLIES 643.18; TEMPORARY EMPLOYEE 2954 DYNAMIC RECRUITING SPECIALIST 870.00; RFD-ST BATTERIES 3544 Nichols Marine Llc 2237.30; SH Commissary Commissary 2486 TIGER CORRECTIONAL 1830.51; SH Svc Fee FOOD FOR INMATES 3375 TIGER CORRECTIONAL 6682.88; MEDICAL SERVICES/JAIL 3639 Turn Key Health Clinics LLC 31678.87; MEMBERSHIP DUES 4092 Okla Sheriffs Assoc 1800.00; NEW VEHICLES 3985 BOB HOWARD CHRYSLER DODGE JEEP RAM 77398.00; Tax Refunds TAX CORRECTION 62 ROCKET MORTGAGE 402.00; 63 Wells Fargo Bank Attn Refunds/financial Support 1805.00; 64 Corelogic Centralized Refunds 15.00; 65 SUSAN VRANA 345.00; 66 PAT DERAMO & LISA ROBERTSON 237.00; 67 PAT DERAMO & LISA ROBERTSON 483.00; 68 PATRICIA DERAMO 475.00; 69 PATRICIA DERAMO 480.00; 70 PATRICIA DERAMO 474.00; 71 PATRICIA DERAMO 459.00; 72 PATRICIA DERAMO 442.00; 73 PATRICIA DERAMO 452.00; 74 CANADY TRAILERS 435.00; 75 Vortex Fluid Systems Inc 5397.00; 76 Christian Newman 36.00; 77 PACIFIC SOUTHWEST PROPERTIES 13.00; 78 VANDERBILT MTG & FINANCE 1162.00; 79 Dana Watkins 46.50; 80 Dean Or Verda Skaggs 428.00; 81 Verda Skaggs 428.00; 82 Gary David Sadler 94.00; 83 Amanda Robinson 17.00; 84 Community Bank 224.00; 85 Dana & James Quinn 164.00; 86 Larry Pickens 78.00; 87 Corelogic Centralized Refunds 40.00; 88 Remodelation Services 1425.00; 89 Georgia & Randy Mattox 2.00; 90 Charles Cox 339.00; 91 Calvin And Evetta Mashburn 39.00; 92 Helen Brumley 44.00; 93 Helen Brumley 41.00; 94 Mildred Lunsford 39.00; 95 Wesley Or Patricia Lawson 729.00; 96 Kevin Lane 8.50; 97 C Kuykendall & Eddie Horn 3.00; 98 Clifford Hope 14.50; 99 Monte Heard 10.50; 100 Karen & A D Garland 87.00; 101 Karen Garland 89.00; 102 Rendy Garelo 104.00; 103 Larry Ford 98.00; 104 Ez 2 Own Properties Llc 118.00; 105 21ST MORTGAGE COPR 33.00; 106 Brent & Caroline Coussens 633.00; 107 Michael & Vicki Campbell 1422.00; 108 John Daniels & Katherine Broyles 1.00; 109 Monte Heard 374.50; 110 Amanda Vanorsdol 80.50; 111 Jordan Bowen 235.00; 112 21ST MORTGAGE COPR 78.00. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #6: NO DISCUSSION of new business. (In accordance with the Open Meetings Act, Title 25 O.S. §311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.)

Item #7: Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2023-7** rezoning request CCZ-2097 Kenneth Rhoades per

recommendations of CCPC. Rezoning from Agricultural District to Residential Manufactured Home District to allow one manufactured home containing .50 acres more or less. Tract will meet all requirements and bring into compliance. There are similar zonings in the area. There has been no opposition. Applicant is present. The CCPC recommend approval on 1/17/23, along with the planning office. Property located at 36290 W. 28th St. S. Mannford, OK.-Wendy Murray, Planner. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #8: Motion was made by Warner and seconded by Whitehouse to sign 2023 REAP Contract for asphalt overlay on W. 61st St. S. (Oakhurst), contract#230221, in the amount of \$103,100.00. Warner stated this is a joint project with Tulsa County, which received its own REAP grant for their portion of W. 61st ST. S. We are very excited to help in this joint project. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #9: Motion was made by Stephens and seconded by Warner to sign 2023 REAP Contract for purchase of a used fire engine for Olive Volunteer Fire Department, Contract#230121, in the amount of \$38,000.00. The Board congratulated Jason Dobson on his efforts to get grants for his department. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #10: Motion was made by Stephens and seconded by Warner to sign REAP Contract for 3" asphalt overlay on N. Division St., Contract#230229, in the amount of \$77,980.00. Stephens stated this is behind Liberty Glass, the unincorporated part. This should be able to help with the overall cost with project. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #11: Motion was made by Stephens and seconded by Warner to Accept **Bid#23-10 Title Services for June Tax Resale** and pass for one week, until 1-30-23 to review. Bids submitted by Creek County Abstract and Title for \$70.00, per parcel and Anchor Land Group LLC for \$45.00, per parcel. Don Engle, stated he was ready to award, Engle asked Anchor Land Group if they have a bond on file with the county and an abstracting license filed in the county. Clark Daily stated I do not believe we have one on file and we are not currently a licensed abstractor, but we could provide a bond. Daily asked where do the funds come from to pay for this project, Engle stated from unpaid taxes. Engle stated that the state statutes state you have to have a bond in the amount of \$50,000.00 filed with the county and have an abstractor's license in order to do this work. Daily asked if this was true. We do this work every day for oil and gas, we would 100% guarantee the work and even consider pushing payment out until after the June Resale. Clark Daily, Anchor Land Group was present and asked the Board to pass out one week to review, as we are quite lower. Engle stated that within the Bid Specs under item #3, it states a bond must be on file and you must be a licensed abstracting company in Oklahoma and be in good standings with the Oklahoma Abstractor's Board. This language was just added this year, as last year's it did not have that language. We were also the lowest last year, as well. I would just ask the Board to give us the opportunity. Also, in the minutes last year, it was stated that we rescind our bid, Engle never reached out to us. You only received two bids, there are more than two abstractors here in the county. Warner asked Engle if we pass it out a week will he still meet his deadline. Engle stated he is not sure, but we cannot allow non-licensed companies do our jobs, statues state they have to have a bond and we are not going with someone without a bond or license. The Board stated we will pass out one week and review, Engle if you do not award to the lowest bidder you will need to submit a written reason, as to why you did not go with the lowest bidder. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #13: Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2023-8** surplussing 21 work shirts, multiple colors and sizes for the County Clerk and **Resolution#2023-8A** disposing of the same to be junked and burned by District #1. Mortazavi stated all county patches have been removed. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #12: Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2023-9** removing Receiving Officer Biesha Hillard and adding Kayla McElroy and noting a Scrivener's error on agenda stating Marcella McFarland for the Creek County Health Department (1216-3-5000-1110/MD1A, 1216-3-5000-1310/MD1C, 1216-6-5000-2005/MD2, 1216-3-5000-4110/MD3 and 1216-3-5000-2999/MD4). Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #14: Motion was made by Stephens and seconded by Warner to approve Utility Permit from Creek County Rural Water District #1 per County Specs for 2" water service, by boring, size of line 2", to cross Maple Dr. approximately .42 miles W. of Maple Dr. & Graceland Rd, further described as S. of the S.W. corner of Section 19, T17N, R11E in District #1. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #15: Motion was made by Warner and seconded by Whitehouse to approve Utility Permit from Oklahoma Natural Gas Company per County Specs for natural gas pipeline, by boring, size of line ¾", to cross 6421 S. 42nd W. Ave approximately 1.86 miles W. & 1.27 miles S. of US HWY 75 & ST HWY 66, further

described as 2,265' E. & 1,851' S. of the N.W. corner of Section 4, T18N, R12E in District #2. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #16: Motion was made by Warner and seconded by Whitehouse to approve Utility Permit from East Central Electric Cooperative per County Specs for fiber optic plant by boring and trenching, size of line 1 ¼", to parallel 245th St. S. and 241st St. S. near HWY 33 in Districts #2 and #3. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #17: Motion was made Warner and seconded by Whitehouse to approve the amendments of the Creek County zoning regulations, including Subdivision Regulations with edits noted. The Board reviewed the proposed amendments and discussed Ag District portion with home beauty shops, Halfway Houses and defining Park. Wendy Murray, Planner stated both boards have review and recommend proposed changes. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #18: Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government.

(1) Motion was made by Stephens and seconded by Warner to let for sealed Bid#23-11 for City of Sapulpa ARPA Project#1566-6.1-74066-4110 to be opened 2-27-23. There was discussion of this generator install at the main pump system. Also, City of Sapulpa has encumbered a P.O. for the publication cost to be paid from the city. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye. **(2)** There are no road or bridge projects to report. **(3)** Jana Thomas, Purchasing Agent stated that the Town of Mannford has received the recommended vendor's updated SAMS.GOV registration and I have verified that they are active. The motion last week had it to be awarded on 3/6 or with option to add to earlier agenda if recommended vendor Tanksco Inc. can provide updated SAMS.GOV information. They would like to have an agenda item on for 1/30/23 to award project. **(4)** Jason Dodson with Olive Volunteer Fire Department asked the Board when they might open the ARPA up for outside entities. Warner stated it might be late May, we need to get through some of the enter office projects. Also, if any entity would like to let the Board know of a request, I would encourage them to reach out to their commissioner and discuss request. **(5)** Goforth updated the Board with the quarterly report being filed on 1/20/23 and our status has been updated in SAMS.GOV, so hopefully we are moving in the right direction with assistance from ACCO.

Public Comment: Mortazavi reminded the Board that the Fair Board Election starts today 1/23/23 to 1/27/23 from 8 a.m. to 5 p.m., they can sign up in the County Clerk's Office. The Board asked that a special alert be added to the website with information, as well.

Adjournment: Motion was made by Stephens and seconded by Warner at 9:56 a.m. to adjourn and meet again 1-30-23. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.