

May 15, 2023

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, May 15, 2023 at 9:00 a.m., date and time duly posted.

**Item #1:** Meeting was called to order at 9:00 a.m. by Chairman, Newt Stephens, Jr. Roll Call Stephens present, Warner present, Whitehouse present.

**Item #2:** Statement of compliance with open meetings act-Chairman.

**Item #3:** Commissioner Stephens led the Pledge of Allegiance and Invocation.

**Item #4:** Motion was made by Warner and seconded by Whitehouse to approve the minutes of May 08, 2023. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #5:** Motion was made by Warner and seconded by Whitehouse to approve April Monthly Reports from Assessor, Court Clerk and OSU Extension Services; Transfers \$17,400.00 from 0001-1-1600-1110 H1A Assessor FY2022-2023 to 0001-1-1600-2005 H2 Assessor FY2023; \$39,669.87 from 1102-6-4000-1110 HWY Salary-ALL Commissioners FY2022-2023 to 1102-6-4000-2005 HWY M&O-ALL Commissioners FY2023; \$0.03 from 0001-1-2700-2005 Civil Defense M&O Commissioners FY2022-2023 to 0001-1-2700-1110 Civil Defense Payroll Commissioners FY2023; Blanket Purchase Orders #6299 - 6323; Purchase Orders # 2022-2023 911 Phone 248, CIMARRON TELEPHONE COMPANY, 1349.66, Utilities; ARPA 2021 40, GUY ENGINEERING, 5942.31, PROFESSIONAL SERVICES 41, DUNHAM ASPHALT SERVICE INC, 17916.08, ROAD MATERIALS 42, DUNHAM ASPHALT SERVICE INC, 200266.20, ROAD MATERIALS; Assr Rev Fee 21, Dirt Road Data, 875.00, REVAL EXPENSES; CBRI 84, DUNHAM ASPHALT SERVICE INC, 19898.46, ASPHALT 85, Bailey, Richard Leon & Judy Fay, 500.00, EASEMENT 86, DUNHAM ASPHALT SERVICE INC, 30597.92, ASPHALT; General 2938, Thompson Reuters- West, 375.95, Law Books & Services 2939, Thompson Reuters- West, 2361.56, Law Books & Services 2940, OSU CO-OP EXT SERVICE, 13333.33, CONTRACT SERVICES 2941, Self, Nancy, 506.73, TRAVEL 2942, XEROX BUSINESS SOLUTIONS SOUTHWEST, 50.00, MAINTENANCE AGREEMENT 2943, PATRIOT SECURITY SYSTEMS INC, 16.00, SERVICE 2944, A-1 REFUSE, 20.00, SERVICE 2945, MERRIFIELD OFFICE SUPPLIES, 54.92, SUPPLIES 2946, Standley Systems, 33.44, SERVICE 2947, EMERGENCY POWER SYSTEMS, INC, 1545.91, SUPPLIES AND SERVICE 2948, EMCO TERMITE & PEST CONTROL INC, 95.00, PEST CONTROL 2949, EMCO TERMITE & PEST CONTROL INC, 305.00, SERVICE 2950, CITY OF SAPULPA, 674.70, Utilities 2951, O G & E, 361.76, UTILITY 2952, O G & E, 330.86, Utilities 2953, O G & E, 122.54, UTILITY 2954, SHOW INC., 40.00, RECYCLE SERVICE 2955, MERRIFIELD OFFICE SUPPLIES, 650.67, SUPPLIES 2956, CASTLECOM LLC, 59.99, HARD DRIVE 2957, CINTAS CORPORATION NO 2, 15.00, Maintenance 2958, Dynamic Carpet Care LLC, 1364.00, SERVICE 2959, BRISTOW TIRE & AUTO SERVICE, 465.00, BRAKES/DEPUTY CAR 2960, BRISTOW TIRE & AUTO SERVICE, 716.00, TIRES/DEPUTY CARS 2961, CITY OF SAPULPA, 122.37, UTILITIES WATER 2962, O N G, 192.47, UTILITIES GAS SERVICES 2963, TINER, DUSTIN S., 69.34, Reimbursement 2964, SILVER BULLET PEST SERVICES INC, 110.00, PEST CONTROL 2965, COX BUSINESS, 1107.73, PHONE & INTERNET SERVICES 2966, MERRIFIELD OFFICE SUPPLIES, 315.24, Furniture 2967, JOHN DEERE FINANCIAL, 5.98, Supplies 2968, LH CONSTRUCTION, 892.21, LABOR 2969, O N G, 238.33, UTILITIES; Health 371, Dought, Hannah, 462.43, TRAVEL 372, WESTLAKE ACE HARDWARE OK-020, 44.56, Supplies 373, VIP Voice Services, 835.00, SERVICE 374, O G & E, 203.43, UTILITIES 375, O N G, 223.56, UTILITIES 376, Standley Systems, 339.19, MAINTENANCE AGREEMENT 377, Amazon Capital Services, 221.78, Supplies 378, Autry Technology Center, 6.00, CERTIFICATIONS 379, MARK CROMWELL, 250.00, LAWN CARE 380, HOMETOWN JANITORIAL SERVICES, 1175.00, JANITORIAL 381, Dotcom Leasing LLC, 445.00, Agreement; Highway 1560, OTA PIKEPASS CENTER, 21.90, PAYMENT 1561, O'REILLY AUTO PARTS, 891.07, PARTS/SUPPLIES 1562, WESTLAKE ACE HARDWARE OK-020, 494.99, PARTS/SUPPLIES 1563, WESTLAKE ACE HARDWARE OK-020, 169.13, PARTS/SUPPLIES 1564, O G & E, 498.84, Utilities 1565, O G & E, 166.55, Utilities 1566, CINTAS CORPORATION NO 2, 15.00, SERVICE 1567, A T & T, 580.51, Utilities 1568, Republic Services #789, 187.93, SERVICE 1569, OK DEPT OF TRANSPORTATION, 1791.56, LEASE/PURCHASE 1570, SNB BANK, 1556.98, LEASE/PURCHASE 1571, Armstrong Bank, 3069.89, LEASE/PURCHASE 1572, ARMSTRONG BANK, 1014.94, LEASE/PURCHASE 1573, FORTNEY, LUKE, 1618.70, Parts & Labor 1574, OKLA DEPT OF TRANSPORTATION, 1791.56, PAYMENT 1575, ENLOW 66 AUCTION, 3250.00, SUPPLIES 1576, MIKE WOFFORD TRUCKING & GRADING LLC, 3575.00, ROAD MATERIAL 1577, DUB ROSS COMPANY, 1263.20, CULVERT/ PIPE; Hwy-ST 626, FLEET FUELS LLC, 793.95, PARTS & SUPPLIES 627, O'REILLY AUTO PARTS, 79.73, PARTS & SUPPLIES 628, AMERICAN WELDING SUPPLY INC, 281.90, PARTS & SUPPLIES 629, NAPA AUTO PARTS, 508.38, PARTS & SUPPLIES 630, WELDON PARTSTULSA, 1346.96, PARTS & SUPPLIES 631, XCESSORIES SQUARED, 365.00, PARTS AND SUPPLIES 632, BATTERY OUTFITTERS, INC, 113.62, PARTS & SUPPLIES 633, LAWSON PRODUCTS, INC, 2156.70, PARTS AND SUPPLIES 634, B & R LUBE AND OIL, 48.45, OIL CHANGE 635, Sellers Tire Inc, 648.50, TIRES & REPAIRS 636, WELDON PARTS-TULSA, 628.23, PARTS & SUPPLIES; Jail-ST 995, ADVANCED AUTO PARTS, 10.34, VEHICLE PARTS 996, CASTLECOM LLC, 1703.33, IT Support 997, HANDCUFF WAREHOUSE, 612.00, HANDCUFFS 998, DEFENSE TECHNOLOGY, 5474.55, INMATE CLOTHING 999, ELECTRONIC CONTRACTING COMPANY, 1075.00, INTERCOM REPAIR 1000, DNR SERVICE LLC, 3667.00, Ice Machine 1001, WESTLAKE ACE HARDWARE OK-020, 225.50, CCJ MAINTENANCE 1002, LOCKE SUPPLY, 184.01, CCJ MAINTENANCE 1003, WESTLAKE ACE HARDWARE OK-020, 1534.60, PAINT 1004, Grainger, 1337.98, Plumbing Supplies 1005, MERRIFIELD OFFICE SUPPLIES, 13.04, OFFICE SUPPLIES 1006, COX BUSINESS, 2080.22, CCJ PHONE AND INTERNET SERVICES 1007, SAPULPA RURAL WATER CO, 38.00, UTILITIES WATER 1008, SILVER BULLET PEST SERVICES INC, 240.00, PEST CONTROL/JAIL 1009, ASPEN PLUMBING LLC, 155.00, CCJ PLUMBING SERVICES 1010, CITY OF SAPULPA, 3305.54, UTILITIES WATER 1011, WESTLAKE ACE HARDWARE OK-020, 32.55, CCJ MAINTENANCE; Juv Dent-ST 609, CASTLECOM LLC, 1703.34, IT Support 610, Midtown Auto & Diesel Repair Inc, 385.45, CCSO VEHICLE REPAIRS 611, TULSA TECH, 260.00, CERTIFICATIONS 612, MERRIFIELD OFFICE SUPPLIES, 245.86, JUVENILE DETENTION 613, SILVER BULLET PEST SERVICES INC, 300.00, PEST CONTROL 614, O G & E, 1419.82, UTILITIES ELECTRIC SERVICE; Planning/Zoning 57, GLASSCO GLASS & GLAZING LLC, 1900.00, SUPPLIES; Resale 386, DYNAMIC RECRUITING SPECIALIST, 870.00, TEMPORARY EMPLOYEE 387, DYNAMIC RECRUITING SPECIALIST, 870.00, TEMPORARY EMPLOYEE 388, MERRIFIELD OFFICE SUPPLIES, 45.00, Supplies 389, MERRIFIELD OFFICE SUPPLIES, 240.55, Supplies 390, Print Shop LLC, 200.00, SIGNS; RFD-ST 80, STANDARD AUTO PARTS, 5049.14, EQUIPMENT; RM&P 35, CASTLECOM LLC, 1529.50, Managed It Services; SH Commissary 51, TIGER CORRECTIONAL, 2035.61, Commissary; SH Svc Fee 254, CASTLECOM LLC, 1703.33, IT Support 255, Amazon Capital Services, 69.99, OFFICE SUPPLIES 256, TIGER CORRECTIONAL,

6509.81, FOOD FOR INMATES; Use-ST 4, BKL INC, 1813.00, Professional Service. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #6: NO DISCUSSION** of new business. (In accordance with the Open Meetings Act, Title 25 O.S. § 311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.)

**Item #7:** Motion was made by Stephens and seconded by Warner to sign **Resolution#2023-57** a Proclamation for National Police Week, beginning Sunday May 14 through Sunday, May 20, 2023. Bret Bowling, Sheriff stated that we will be having a meet and greet with other local agencies on Saturday, May 20, 2023 from 12 p.m. to 2 p.m. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #8:** Motion was made by Warner and seconded by Whitehouse to allow Tulsa Tough bicycle traffic to travel through Creek County, June 10<sup>th</sup> through June 11, 2023. Map available at the Commissioner's Office. Warner stated that they have moved the trail from 81<sup>st</sup> and HWY 97 to 71<sup>st</sup> and HWY 97. People should be aware of cyclers on June 11, 2023, as they will be traveling W. 86<sup>th</sup> St. S to Sahoma Lake Rd and S. 145<sup>th</sup> W. Ave. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #9:** Motion was made by Warner and seconded by Whitehouse to re-appoint Dr. Sandra Dimmit, as a member of the Creek County Board of Health, with term expiring on June 30, 2027. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #10:** Motion was made by Stephens and seconded by Warner to award **Bid#23-15 Food and Commissary Services for the Creek County Justice Center** to Benchmark Government Solutions per the recommendation of Bret Bowling, Sheriff and Fred Clark, Deputy due to more staffing located in our area, 12.5 % higher Commissary net and being a government-based company. Bowling and Clark discussed the quality of service that has been lacking with current Vendor Tiger. We have had issues with staffing and restaffing employees to provide services. There are times we have to wait for company to find staff to send. Also, with Benchmark being a local company out of Oklahoma offers a backup plan in case we have issues with freezer. They will bring freezer trucks to our location. Current vendor does not provide that service, we have to find locations to house the food. The Board asked who does Benchmark currently service, Clark stated McIntosh, Love and Caddo County. They will be picking up Cleveland, Mayes and Garfield County. They also currently provide to Metro Christian School. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #11: DISCUSSION ONLY/NO ACTION** opening and awarding sealed bids for **Bid#23-21 Hay Bailing/Mowing Service**. Jana Thomas, Purchasing Agent stated we have not received any bids. I have spoken to Andrew Goforth, Assistant District Attorney since no bids were submitted the County can interview potential companies and negotiate a contract. Thomas stated the other option is that the district could work out a deal with the County. Thomas also stated we would need a W-9 and certificate of insurance if we negotiate with a vendor, then we could prepare a contract. Whitehouse stated he will start doing interviews and follow-up with Thomas.

**Item #12:** Motion was made by Stephens and seconded by Whitehouse to let for **Bid#23-25 Commonly Used Items** to be opened 6-5-23. Thomas stated this is our yearly bid that is sent out for the year. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #13:** Motion was made by Stephens and seconded by Warner to let for Bid#23-26 Ballot Printing for the Election Board to be opened 6-5-23. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #14:** Motion was made by Warner and seconded by Whitehouse for the Allocation of Beverage Tax to be distributed as follows Bristow \$3,763.06; Depew \$364.08; Drumright \$2,267.76; Kellyville \$902.67; Kiefer \$1,937.34; Lawrence Creek \$107.19; Mannford \$2,889.62; Mounds \$825.61; Oilton \$783.97; Sapulpa \$19,425.67 and Slick \$133.76. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #15:** Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2023-58** removing Requesting Officer Jim Danforth and adding Paul Perez for the Mounds Volunteer Fire Department Accounts 1321-2-8208-2005 and 1321-2-8208-4110. Mortazavi stated that Danforth retired and they have requested some changes to be made. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #16:** Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2023-59** removing Receiving Officer James Weygandt and adding Adam Koopman for the Mounds Volunteer Fire Department Accounts 1321-2-8208-2005 and 1321-2-8208-4110. Mortazavi stated that Danforth retired and they have requested some changes to be made. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #17:** Motion was made by Whitehouse and seconded by Warner to approve Utility Permit from East Central Electric Cooperative per County Specs extending from 30 days to 60 days for fiber optic plant by boring and

trenching, size of line 1 ¼" to cross and parallel various locations in Creek County District #3. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #18:** Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government.

**(1)** Motion was made by Stephens and seconded by Warner to award **Bid#23-16 Sewer Main and Lateral Lines Replacement for the Town of Mounds** to Tri-Star Utilities for phases I, II and up to partial of phase III, with funds approved pending approval from the Town of Mounds with Chairman to sign Contract and correcting the Project Number from 1566-6.1-74047-4110 to 1566-5.2-74047-4110. Spoke to the Board of the Town of Mounds contributing ARPA funds towards project. We will be seeing how the bursting of lines will work verses the digging of lines, before we have a solid answer on which way we will go with the replacement of lines. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**(2)** Motion was made by Whitehouse and seconded by Stephens to approve the use of ARPA Funds for W. 171<sup>st</sup> St. S. to Slick Rd, two miles, in the amount of \$267,890.72 and 191<sup>st</sup> St. S. to Slick Rd W. 2.5 miles Project#1566-6.1-4100-4110(E), in the amount of \$330,329.62, this project will have to have remaining amount paid from HWY Funds, for District #1. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**(3) DISCUSSION ONLY/NO ACTION** to consider using ARPA Funds on combined Emergency Management, Sheriff's Office, and 911 Call Center Building. Andrew Goforth, Assistant District Attorney spoke briefly on the capital expenditures requirement of projects over \$1 million up to \$3 million. I have seen the written justification written by Sheriff and agree we have met the initial requirements. Bowling spoke to the Board with an overview of the request, this is roughly a \$3 million dollar request for a new Sheriff's Office, Emergency Management and 911 Center to adequately house all three departments in an more efficient manner. Bowling discussed issues during the Covid Pandemic and the current conditions of a 1900 built building. We have tried to make the current building house our needs and we are just at max capacity it just is not built for a Sheriff's Office's needs. Bowling touched base with the need to update critical infrastructure, technology for the NextGen911 system and the current needs for our 911 dispatch center. This would also allow the county to improve the public safety within the Departments as well as making all sites more energy efficient. Stephens stated the building site would be a two-story with an E-5 rated Emergency Management portion of the building. This would help with the security of the jail, being able to lock the jail down after visiting hours. Currently, the jail is open 24/7 due to the dispatchers working inside the jail. This would also be a benefit for the entire county for years to come. The storage facility was briefly discussed and a new Election Board site being where the Care house is currently. Stephens discussed that roughly we have around \$3 million still to allocate in the ARPA monies, we have a trust meeting this week where I will discuss the same project and see if the trust would like to assist in the project. There was discussion of \$500,000.00 to \$1 million available in the trust. Warner asked what would be the total cost of this project. Stephens stated we really do not have hard numbers, we would need to have a study done, along with engineering. There was discussion of Stephens meeting with BKL and getting a rough estimate and how much it would cost for the studies. Mortazavi asked if Stephens was going to discuss this potential project with any other architects, as we have Reed Architects here locally. Stephens stated he could reach out to both and get costs. The Board stated that this is a good project, but we need more information. Warner expressed concern with approving this project and not reviewing the external projects that has been stated the Board would review. Jason Dobson expressed concern with the 911 center and not having a current feasibility study completed, if the county is discussing a new center. The Board stated this center would just be for the Sheriff, with future growth potential built in. Warner discussed the 911 meeting kicking off soon again to address the 911 and PSAPs. Stephens stated we are just going to be proactive on the 911 center, just in case it is ever brought into one center. Warner discussed the GIS Data being inadequate and how we have been working on getting this updated. We will notify everyone when the meeting start kicking off again. There was discussion of if this project was approved could it be completed in the timeframe required. Stephens stated yes, as long as we adhere to making a decision soon. Mortazavi stated we have been able to do some projects for External Entities that will benefit the county. With all of the paperwork and guidelines that has been placed on my office, I would rather see a single project this would take less time on reporting, bidding, tracking and closing out of the projects. We have been working on water and sewer going on two years, and we have yet to complete one project. There is just a lot of behind the scene paperwork and rules that our office has to follow that you guys don't see. Do not get me wrong I want there are a lot of needs throughout the county. But, we are not staffed to handle opening this up to much to the outside entities with all the requirement of the federal side of things.

Warner asked that this item be on next weeks to have an update of current monies available. Tandra McClellan, Payroll Clerk spoke briefly of the unencumbered amount of ARPA Funds available and the \$79,000.00 that is still available in the M&O from PPE.

**Public Comment:** Boomer Riter, Assistant Directory of Creek County Ambulance discussed his interest in an external request of ARPA funds.

**Adjournment:** Motion was made by Stephens and seconded by Whitehouse at 10:31 a.m. to adjourn and meet again 5-22-23. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.