

June 19, 2023

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, June 19, 2023 at 9:00 a.m., date and time duly posted.

**Item #1:** Meeting was called to order at 9:00 a.m. by Chairman, Newt Stephens, Jr. Roll Call Stephens present, Warner present, Whitehouse present.

**Item #2:** Statement of compliance with open meetings act-Chairman.

**Item #3:** Commissioner Stephens led the Pledge of Allegiance and Invocation.

**Item #4:** Motion was made by Warner and seconded by Whitehouse to approve the minutes of June 12, 2023. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #5:** Motion was made by Warner and seconded by Whitehouse to approve Transfer \$17,000.00 from 1102-6-4200-1110 HWY Salary-D2 HWY FY2022-2023 to 1102-6-4200-1320 HWY Travel-D2 HWY \$5,000.00 and 1102-6-4200-4110 HWY Capital Outlay-D2 HWY \$12,000.00 FY2023; Blanket Purchase Orders #6886 - 6903; Purchase Orders **2022-2023** 911 Phone 274, CIMARRON TELEPHONE COMPANY, 1349.66, Utilities 275, OKLA DEPT OF PUBLIC SAFETY, 575.00, FEES 276, A T & T MOBILITY, 181.36, CELL PHONE SERVICE 277, OKLA DEPT OF PUBLIC SAFETY, 575.00, ACCESS FEES; ARPA 2021 51, DUNHAM ASPHALT SERVICE INC, 90332.22, ROAD MATERIALS 52, TANKSCO INC, 28737.80, Infrastructure; CBRI 95, DUNHAM ASPHALT SERVICE INC, 19098.30, ROAD MATERIAL 96, TULSA ASPHALT LLC, 1581.59, ASPHALT; Drug Court 24, HUMAN SKILLS & RESOURCES INC, 14591.66, DRUG COURT ADMIN SERVICES; General 3375, THOMSON-WEST, 375.95, Law Books & Services 3376, THOMSON-WEST, 2361.56, Law Books & Services 3377, OSU COOP EXT SERVICE, 13333.33, CONTRACT SERVICES 3378, XEROX CORP, 55.00, SERVICE 3379, XEROX BUSINESS SOLUTIONS SOUTHWEST, 50.00, MAINTENANCE AGREEMENT 3380, A-1 REFUSE, 20.00, SERVICE 3381, QUILL CORP, 309.97, Supplies 3382, Vital Records Control, 261.91, SERVICE 3383, WESTLAKE ACE HARDWARE OK-020, 357.97, PARTS & SUPPLIES 3384, CINTAS CORPORATION NO 2, 202.30, SUPPLIES 3385, SAPULPA DAILY HERALD, 33.36, BOCC MINUTES 3386, Amazon Capital Services, 380.00, SUPPLIES 3387, O G & E, 555.65, UTILITY 3388, O N G, 224.60, Utilities 3389, CITY OF SAPULPA, 137.40, Utilities 3390, EAST CENTRAL ELECTRIC COOP, 445.00, Utilities 3391, EAST CENTRAL ELECTRIC COOP, 360.00, Utilities 3392, O G & E, 204.71, UTILITY 3393, O G & E, 599.08, Utilities 3394, INCOG, 3333.33, PROFESSIONAL SERVICES 3395, Dynamic Carpet Care LLC, 500.00, PROFESSIONAL SERVICES 3396, STATE AUDITOR & INSPECTOR, 5852.79, AUDIT 3397, STATE AUDITOR & INSPECTOR, 4972.85, AUDIT 3398, I CARE AUTO GLASS & PARTS, 168.00, CCSO VEHICLE REPAIRS 3399, BAYSINGERS UNIFORMS AND EQUIPMENT, 875.60, UNIFORM 3400, BAYSINGERS UNIFORMS AND EQUIPMENT, 152.22, UNIFORM 3401, Midtown Auto & Diesel Repair Inc, 114.36, CCSO VEHICLE REPAIRS 3402, SPECIAL-OPS UNIFORMS, 99.98, UNIFORM 3403, KPS STRIPING, 275.00, STRIPING/DECALS 3404, Midtown Auto & Diesel Repair Inc, 1053.98, CCSO VEHICLE REPAIRS 3405, BRISTOW TIRE & AUTO SERVICE, 127.99, BRAKES/DEPUTY CAR 3406, BRISTOW TIRE & AUTO SERVICE, 142.80, TIRES/REPAIRS/DEPUTY CARS 3407, Amazon Capital Services, 1824.45, ACCESSORIES 3408, Midtown Auto & Diesel Repair Inc, 817.72, CCSO VEHICLE REPAIRS 3409, BRISTOW TIRE & AUTO SERVICE, 549.08, TIRES/DEPUTY CARS 3410, O N G, 161.73, UTILITIES GAS SERVICES 3411, A & W TOWING INC, 147.40, TOW CHARGE 3412, COX BUSINESS, 1107.27, Network Services 3413, A T & T MOBILITY, 3295.14, CELL PHONE SERVICE 3414, Midtown Auto & Diesel Repair Inc, 423.29, CCSO VEHICLE REPAIRS 3415, A T & T, 275.00, GPS 3416, Amazon Capital Services, 9.90, Evidence Supplies 3417, MERRIFIELD OFFICE SUPPLIES, 204.28, OFFICE SUPPLIES 3418, Midtown Auto & Diesel Repair Inc, 87.66, CCSO VEHICLE REPAIRS 3419, GREEN HILL FUNERAL HOME, 225.00, CREMATION 3420, MARK GRIFFITH MEMORIAL FUNERAL HOME, 225.00, CREMATION 3421, Simply Scentsational, 36.00, AIR FRESHENERS 3422, CINTAS CORPORATION NO 2, 45.00, SERVICE AGREEMENT 3423, CINTAS CORPORATION NO 2, 35.75, MEDICAL SUPPLIES; Health 422, TATE, DEBBIE, 962.41, TRAVEL 423, METRO TERMITE AND PEST CONTROL, 480.00, PEST CONTROL 424, SafeKids Worldwide, 95.00, REGISTRATION 425, O G & E, 329.91, UTILITIES 426, O N G, 158.77, UTILITIES 427, Vital Records Control, 332.57, SERVICE; Highway 1805, P&K EQUIPMENT, 338.88, PARTS/SUPPLIES 1806, ASSOCIATED SUPPLY CO INC, 103.18, PARTS/SUPPLIES 1807, WELDON PARTS-TULSA, 57.70, PARTS/SUPPLIES 1808, FENSCO INC, 11806.50, CULVERTS 1809, WESTLAKE ACE HARDWARE OK-020, 288.10, PARTS/SUPPLIES 1810, GOBOB PIPE & STEEL SALES LLC, 74.80, SUPPLIES 1811, SOUTHERN TIRE MART LLC, 603.92, Tires 1812, PREMIER TRUCK GROUP, 344.19, PARTS & SUPPLIES 1813, CANADY TRAILERS LLC, 1620.00, Tires 1814, OTA PIKEPASS CENTER, 14.10, Tolls 1815, CINTAS CORPORATION NO 2, 15.00, SERVICE 1816, A T & T MOBILITY, 227.69, Utilities 1817, GLOBAL 7 TESTING SOLUTIONS OKLAHOMA, LLC, 73.00, DRUG TESTING 1818, O G & E, 31.99, UTILITY 1819, O G & E, 359.35, UTILITY 1820, O G & E, 100.09, UTILITY 1821, DIRECT DISCOUNT TIRE, 669.94, Tires 1822, Dobbs Dozer Service, 3150.00, Repairs 1823, YELLOWHOUSE MACHINERY, 3630.00, equipment rental 1824, ARMSTRONG BANK, 2959.84, LEASE PYMT 1825, ARMSTRONG BANK, 2959.84, LEASE PYMT 1826, SNB BANK, 1556.98, PAYMENT 1827, YELLOWHOUSE MACHINERY, 3630.00, equipment rental 1828, UNITED ENGINES, LLC, 21492.45, PARTS AND LABOR; Hwy-ST 708, HARRIS STATION 33 LLC, 135.90, PARTS & SUPPLIES 709, DRUMRIGHT TIRE, 150.00, PARTS & SUPPLIES 710, DETCO, 2637.81, PARTS & SUPPLIES 711, ANCHOR STONE COMPANY, 499.81, ROAD MATERIAL 712, FROST OIL COMPANY, 4278.33, SUPPLIES 713, STANDARD AUTO PARTS, 54.04, PARTS & SUPPLIES 714, MIKE WOFFORD TRUCKING & GRADING LLC, 7887.25, Screening/Crushing Service 715, CROW BURLINGAME COMPANY, 992.84, PARTS & SUPPLIES 716, Sellers Tire Inc, 284.00, TIRES & REPAIRS 717, HOLT TRUCK CENTERS, 1291.69, 718, HOLT TRUCK CENTERS, 664.39, PARTS & SUPPLIES 719, MIKE WOFFORD TRUCKING & GRADING LLC, 23616.79, HAULING 720, DIRECT DISCOUNT TIRE, 885.00, Tires; Jail-ST 1151, JEFF JONES WELDING, 1800.00, CCJ PLUMBING SERVICES 1152, Hagar Restaurant Service, 272.00, Ccj maintenance kitchen 1153, ASPEN PLUMBING LLC, 1685.00, CCJ PLUMBING SERVICES 1154, BROKEN ARROW ELECTRIC SUPPLY INC, 1457.72, Lighting 1155, CHARM TEX, 254.90, INMATE SUPPLIES 1156, WESTLAKE ACE HARDWARE OK-020, 94.32, JAIL MAINTENANCE SUPPLIES 1157, A T & T MOBILITY, 431.01, CELL PHONE SERVICE 1158, CITY OF SAPULPA, 3305.54, UTILITIES WATER 1159, WESTLAKE ACE HARDWARE OK-020, 134.82, JAIL MAINTENANCE SUPPLIES 1160, WESTLAKE ACE HARDWARE OK-020, 105.91, CCJ MAINTENANCE 1161, O G & E, 85.73, UTILITIES ELECTRIC SERVICE 1162, O G & E, 155.33, UTILITIES ELECTRIC SERVICE 1163, O G & E, 7673.48, UTILITIES ELECTRIC SERVICE; Juv Dent-ST 688, MERRIFIELD OFFICE SUPPLIES, 323.85, JUVENILE DETENTION 689, BROKEN ARROW ELECTRIC SUPPLY INC, 1457.72, Lighting 690, SYSCO FOODS, 1932.06, FOOD 691, A T & T MOBILITY, 154.67, CELL PHONE SERVICE 692, O G & E, 2809.61, UTILITIES ELECTRIC SERVICE 693, COX BUSINESS, 1701.51, Network

Services; Planning/Zoning 63, MERRIFIELD OFFICE SUPPLIES, 139.48, SUPPLIES; Resale 443, WESTLAKE ACE HARDWARE OK-020, 55.55, Supplies 444, DYNAMIC RECRUITING SPECIALIST, 837.38, TEMPORARY EMPLOYEE 445, DYNAMIC RECRUITING SPECIALIST, 870.00, TEMPORARY EMPLOYEE; SH Commissary 55, TIGER CORRECTIONAL, 2122.34, Commissary; SH Svc Fee 302, MPH INDUSTRIES, 2239.00, CCSO DEPUTY RADARS 303, I CARE AUTO GLASS & PARTS, 1050.00, Vehicle Upfit 304, TIGER CORRECTIONAL, 6504.49, FOOD FOR INMATES; Use-ST 6, Waco Composites, 4941.00, MATERIALS. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #6: NO DISCUSSION** of new business. (In accordance with the Open Meetings Act, Title 25 O.S. § 311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.)

**Item #7:** Motion was made by Stephens and seconded by Whitehouse to call for applications for appointment of Creek County Treasurer position, the county will be accepting applications, beginning on June 19, 2023 and ending at 5 p.m. on July 07, 2023. All applications must be turned into the Creek County Clerk's Office at 317 E. Lee, Suite 100 Sapulpa, OK 74066 or emailed to jmortazavi@creekcountyonline.com. The Board then will receive copies from the Clerk by July 10<sup>th</sup>, to review with possible discussion at meeting and then start the interview process on July 17, 2023. This application process will also be published two times on June 24 and July 01, as well as being published on the county website. Stephens spoke about the process for filling the Court Clerk position previously, in March 23, 2011. With this being a two-year appointment, I think the previous process was a good and made it fair and equal to everyone that wanted to apply. I think that we should not rush on this and try to see if we can come up with a couple of people to interview and appointment for term will begin on August 01, 2023. I think this is the fairest and most transparent process and the application process will be equal to all that would like to apply. The Board agreed. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #8:** Motion was made by Stephens and seconded by Warner to sign **Resolution#2023-73** for updating the Facsimile Signatures for American Heritage Bank adding Teresa Whisenhunt, as Acting-Treasurer. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #9:** Motion was made by Warner and seconded by Whitehouse for the Allocation of Beverage Tax to be distributed as follows Bristow \$3,431.44; Depew \$332.00; Drumright \$2,067.91; Kellyville \$823.12; Kiefer \$1,766.61; Lawrence Creek \$97.74; Mannford \$2,634.97; Mounds \$752.85; Oilton \$714.88; Sapulpa \$17,713.73 and Slick \$121.97. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #10:** Motion was made by Stephens and seconded by Warner to award **Bid#23-25 Commonly Used Items** to Merrifield Office Supply, as they are the lowest and best bid. Stephens stated that we had two bidders Merrifield bid 375 items and provided an additional discount of items not listed and Empire Paper Company bid on 210 with 165 no bid and did not provide any discounts. It has been determined by the Purchasing Agent, Jana Thomas that due to the ability to provide all requested preferred items and additional discounts to all other items not listed on the bid documents that Merrifield Office Supply is determined to be the lowest and best qualified bidder. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #11:** Motion was made by Warner and seconded by Whitehouse to let for **Bid#23-27 Equipment Shed Bay Enclosure for District #2** to be opened on 7-17-23. Warner stated that Glen Musser has been working with our district on the new shed that was built. We would like to enclose on bay out of the four built. We have the specs and the whole project will remain under the \$100,000.00 mark. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #12:** Motion was made by Stephens and seconded by Warner to sign **Resolution#2023-74** Directing the Creek County Treasurer to credit the Creek County Highway District #2 Capital Outlay Account 1102-6-4200-4110/T3-2 with \$3,634.91, and the Creek County Highway District #2 Highway Tax Account 1313-6-8042-2002/HTX2-2 with \$368.92 from ACCO for the total amount of \$4,003.83, for the theft of stolen tools and a radio occurring on May 17, 1012, as per Title 62 O.S. 335, and procedures implemented by the State Auditor's Office. Mortazavi asked if anyone has verified that the items had been paid for the tax account, Dana Logsdon, Deputy Commissioner stated Amy Quinn, District #2 Secretary did verify that the items had been paid from the highway tax account. Logsdon also stated she spoke with Barbara Albritton, INCOG Representative about the radio, since they had been purchased from grant funds. Albritton verified through email that the CDBG DR Inventory and HUD procedures do not apply to disposal since it is beyond the required reporting as of 2020. Mortazavi asked that the email correspondence be a part of the resolution, as well. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #13:** Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. (1) Motion was made by Warner and seconded by Whitehouse to award **Bid#23-20**

**Curry Well Rehab/Pump Electric and Labor for the City of Drumright ARPA Project #1566-5.18-74030-4110 phase I and REAP Projects #220120 & 210103** to Smith Pump and Well Service contingent upon the approval of the City of Drumright and update the ARPA Project# from 1566-6.1-74030-4110 and 1566-6.1-74030-2005 to 1566-5.18-74030-4110 and 1566-5.18-74030-2005. Mark Whinnery, Representative from Drumright stated they have used the vendor in previous well repairs and has never had any issues with the performance. We do acknowledge that the overall cost for project is beyond funds being received from the county and the REAP grants and the city is ready to step in with remaining funds to cover the project. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye. **(2)** Motion was made by Stephens and seconded by Warner to approve the use of ARPA Funds for S. 161<sup>st</sup> St. W. from  $\frac{1}{4}$  mile west of 71<sup>st</sup> St. S. to W. 81<sup>st</sup> St. S.  $\frac{3}{4}$  mile Project in District #2, Project#1566-6.1-4200-4110(J), in the amount of \$332,357.00. Warner stated this project has three projects within it. We are focusing on our Major Collector roads for our projects. This project is needed and we will be doing roughly four miles. This project will require some culvert and widening that will be paid from other funds. Warner stated this project is near Sahoma Lake and has had several fatalities in the area. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Public Comment:** Warner inquired if the County has a designated dump site for limb and debris from the Storm. Stephens stated no, usually this falls within a city or the rural areas just add to their burn piles.

**Adjournment:** Motion was made by Stephens and seconded by Warner at 9:41 a.m. to adjourn and meet again on 6-26-23. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.