

March 04, 2024

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, March 04, 2024 at 9:00 a.m., date and time duly posted.

Item #1: Meeting was called to order at 9:00 a.m. by Chairman, Stephens. Roll Call Stephens present, Warner present, Whitehouse present.

Item #2: Statement of compliance with open meetings act-Chairman.

Item #3: Commissioner Warner led the Pledge of Allegiance and Invocation led by Whitehouse.

Item #4: Motion was made by Warner and seconded by Whitehouse to approve the minutes of February 26, 2024. Vote as follows: Stephens - Aye, Warner - Aye. Whitehouse - Aye.

Item #5: Motion was made by Warner and seconded by Whitehouse to approve Monthly Appropriations; February Monthly Reports from County Clerk, Health Department, and Treasurer; Blanket Purchase Orders #4703 - 4782; Purchase Orders # 2023-2024 911 Phone 124, A T & T, 7657.48, Utilities 125, SHI INTERNATIONAL CORP, 721.36, COMPUTER 126, A T & T, 618.03, CCJ PHONE AND INTERNET SERVICES; ARPA 2021 24, SAPULPA DAILY HERALD, 278.08, NEWSPAPER PUBLICATIONS 25, Turn Key Health Clinics LLC, 10636.55, PROFESSIONAL SERVICES; Drug Court 20, HUMAN SKILLS & RESOURCES INC, 8312.50, DRUG COURT ADMIN SERVICES 21, HUMAN SKILLS & RESOURCES INC, 7083.33, Drug Court Misdemeanor; Fair Board 4, RD SIMPSON CONSTRUCTION INC, 36750.00, STORAGE BUILDING; General 2325, US POSTMASTER, 320.00, POSTAGE 2326, A-1 REFUSE, 20.00, SERVICE 2327, COX BUSINESS, 378.47, SERVICE 2328, O G & E, 334.61, UTILITIES 2329, PATRIOT SECURITY SYSTEMS INC, 16.00, SERVICE 2330, Sams Club Direct, 169.98, CARPET CLEANING 2331, MERRIFIELD OFFICE SUPPLIES, 719.86, SUPPLIES 2332, FIZZ-O WATER COMPANY, 33.80, BOTTLED WATER 2333, COMDATA INC, 231.68, Fuel 2334, Dirt Road Data, 19836.00, Professional Service 2335, MERRIFIELD OFFICE SUPPLIES, 301.54, SUPPLIES 2336, KPS STRIPING, 1254.98, STRIPING/DECALS 2337, COX BUSINESS, 332.16, Utilities 2338, SAPULPA DAILY HERALD, 352.95, PUBLICATION 2339, COX BUSINESS, 37.89, UTILITY 2340, O G & E, 202.97, UTILITY 2341, SAPULPA DAILY HERALD, 259.50, BOCC MINUTES 2342, Waste Management Of Tulsa, 339.58, UTILITY 2343, Waste Management Of Tulsa, 193.61, UTILITY 2344, COX BUSINESS, 115.68, UTILITY 2345, ONE NET, 470.00, Utilities 2346, ONE NET, 640.00, Utilities 2347, O N G, 147.79, Utilities 2348, CINTAS CORPORATION NO 2, 15.00, SERVICE 2349, COX BUSINESS, 37.89, SERVICE 2350, Evident, 291.00, Field Testing Supplies 2351, Midtown Auto & Diesel Repair Inc, 248.04, CCSO VEHICLE REPAIRS 2352, BRISTOW TIRE & AUTO SERVICE, 116.13, TIRES/REPAIRS/DEPUTY CARS 2353, Midtown Auto & Diesel Repair Inc, 1027.65, REPAIRS/DEPUTY CAR 2354, Midtown Auto & Diesel Repair Inc, 285.35, CCSO VEHICLE REPAIRS 2355, Midtown Auto & Diesel Repair Inc, 424.40, BRAKES/DEPUTY CAR 2356, G T DISTRIBUTORS, 559.52, Vehicle Upfit 2357, AMERICAN WASTE CONTROL INC, 205.80, SERVICE 2358, O G & E, 895.79, UTILITIES 2359, RD SIMPSON CONSTRUCTION INC, 7200.00, Labor & Materials 2360, RD SIMPSON CONSTRUCTION INC, 24875.00, Labor & Materials; Health 288, Okla State Dept Of Health, 63611.64, Salary/Benefits 289, Kayla McElroy, 215.74, TRAVEL 290, Douthat, Hannah, 171.52, TRAVEL 291, CITY OF SAPULPA, 26.77, Utilities 292, O N G, 147.79, Utilities 293, WESTLAKE ACE HARDWARE OK-020, 51.80, SUPPLIES 294, Clifford Power Systems, 627.90, MAINTENANCE AGREEMENT; Highway 1164, ATLINK SERVICES LLC, 324.95, SERVICE CONTRACT 1165, PREMIER TRUCK GROUP, 120.99, PARTS/SUPPLIES 1166, WELDON PARTS-TULSA, 98.10, PARTS/SUPPLIES 1167, P&K EQUIPMENT, 164.14, PARTS/SUPPLIES 1168, Amazon Capital Services, 16.46, PARTS & SUPPLIES 1169, DRUMRIGHT UTILITIES, 1781.86, Utilities 1170, SHARPES DEPARTMENT STORE, 75.00, Boots 1171, CINTAS CORPORATION NO 2, 321.29, SUPPLIES 1172, SNB BANK, 1598.71, PAYMENT 1173, FENSCO INC, 679.60, CULVERTS 1174, WHITE STAR, 4619.42, PARTS & SUPPLIES; Hwy-ST 453, ANCHOR STONE COMPANY, 13403.34, MATERIAL 454, DIRECT DISCOUNT TIRE, 2915.00, PARTS & SUPPLIES 455, DIRECT DISCOUNT TIRE, 2905.57, PARTS & SUPPLIES 456, WARREN CAT, 12847.95, Parts & Labor 457, CHARLIE'S AUTOMOTIVE SERVICE, 2200.00, Repairs 458, MERRIFIELD OFFICE SUPPLIES, 486.84, OFFICE SUPPLIES; Jail-ST 704, AIRCO SERVICE INC, 1870.63, MAINTENANCE AGREEMENT 705, EMERGENCY POWER SYSTEMS, INC, 354.75, MAINTENANCE AGREEMENT 706, Midtown Auto & Diesel Repair Inc, 148.46, CCJ VEHICLE REPAIRS 707, CENTRAL TECHNOLOGY CENTER, 62.00, Training 708, MERRIFIELD OFFICE SUPPLIES, 1277.39, CCJ JAIL SUPPLIES/TOILET PAPER 709, Waste Management Of Tulsa, 744.09, TRASH SERVICE; Juv Dent-ST 454, EMERGENCY POWER SYSTEMS, INC, 608.75, INSPECTION 455, CENTRAL TECHNOLOGY CENTER, 623.00, CPR TRAINING 456, EMPIRE PAPER COMPANY, 198.19, JUVENILE DETENTION 457, EMPIRE PAPER COMPANY, 55.91, JUVENILE DETENTION 458, SYSCO FOODS, 2688.78, FOOD 459, BOB BARKER CO INC, 2259.26, JUVENILE DETENTION 460, SWEEPER FABRICATORS INC, 2683.00, DOOR MAINTENANCE 461, BTM WIRELESS INC, 204.68, RADIO REPAIRS 462, O N G, 1112.95, UTILITIES GAS SERVICES 463, A T & T, 1049.37, PHONE & INTERNET SERVICES; Mental Health 40, DISTRICT ATTORNEYS COUNCIL #24, 1000.00, CONTRACT LABOR 41, CALVIN-KOCH, VICKI, 1000.00, CONTRACT LABOR 42, SMITH, LISA ANN, 550.00, CONTRACT LABOR 43, Smith, Ed Jr, 1650.00, CONTRACT LABOR 44, UNDERWOOD, CHRISSIE, 1650.00, CONTRACT LABOR; ML Fee 14, MERRIFIELD OFFICE SUPPLIES, 13.07, SUPPLIES; Planning/Zoning 50, MERRIFIELD OFFICE SUPPLIES, 317.67, SUPPLIES; Resale 302, LOWES CREDIT SERVICES, 125.40, blinds 303, MERRIFIELD OFFICE SUPPLIES, 58.78, Supplies; RFD-ST 65, BULLSEYE PRECISION DESIGN AND FABRICATION LLC, 2100.00, EQUIPMENT 66, TRIKNTRUX, 2160.00, Installation 67, MERRIFIELD OFFICE SUPPLIES, 2859.48, EQUIPMENT 68, Wes's Water Well Service, 700.00, PUMP 69, Wes's Water Well Service, 150.00, Service Call 70, Banner Fire Equipment Inc, 48540.00, EQUIPMENT; SH Svc Fee 170, BENCHMARK GOVERNMENT SOLUTIONS LLC, 16503.90, FOOD FOR INMATES; Tax Refunds 159, Beaulah Armitage, 23.69, TAX CORRECTION 160, Cheryl Rhoat, 695.00, TAX CORRECTION; Use-ST 5, Jonlen Concrete, 27331.00, CONCRETE 6, TED C CARTER TRUCKING LLC, 18278.15, ROAD MATERIALS. Vote as follows: Stephens - Aye, Warner - Aye. Whitehouse - Aye.

Item #6: NO DISCUSSION of new business. (In accordance with the Open Meetings Act, Title 25 O.S. §311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.)

Item #7: Motion was made by Stephens and seconded by Warner to sign **Resolution#2024-31A** re-appointing Creek County Industrial Authority Trustee Jimmy Naifeh, District 1, for term ending in 2029. Stephens stated he confirmed that Naifeh was a good member with Greg Pugmire. Vote as follows: Stephens - Aye, Warner - Aye. Whitehouse - Aye.

Item #8: Motion was made by Warner and seconded by Whitehouse to allow Creek County Master Gardeners to use the Courthouse parking lot on Saturday, May 04, 2024, for a plant and yard sale. Stephens stated there is no conflict, as the farmers market has moved downtown. Vote as follows: Stephens - Aye, Warner - Aye. Whitehouse - Aye.

Item #9: Motion was made by Warner and seconded by Whitehouse to approve road repair request from Bristow Public Schools on S. 344th W. Avenue from HWY 66 north approximately 1600', in District #1. Stephens stated the county gets these requests from time to time. The request was sent in by Curtis Shelton, Superintendent of Bristow Schools for special needs students. We will have minimal repairs, as the gravel is still pretty good, but we may need to add a little. We will need to cut back the ditches, as well. Stephens stated there is a map attached for the record. Vote as follows: Stephens - Aye, Warner - Aye. Whitehouse - Aye.

Item #10: Motion was made by Stephens and seconded by Whitehouse to sign CED#1 Materials Request on one mile of asphalt overlay on Carson Ridge Road going east from Bridge #23 approximately 3/4th mile to W. 81st St. S., in District #2, request in the amount of \$50,000.00. Total project cost is estimated at \$100,000.00. We have a bridge that will be completed by the end of the month that is by this road and the road is long overdue for resurfacing. We are hoping to get this grant to assist with the overlay. We will prep the road and ditches before the overlay. Vote as follows: Stephens - Aye, Warner - Aye. Whitehouse - Aye.

Item #11: Motion was made by Warner and seconded by Whitehouse to award **Project#CO0165-1/2/24 install new acoustic ceiling tiles in the Court Clerk's Office** to McCallum and Sons Drywall and Construction Inc. per the recommendation of Jacob Pilgram, Creek County Emergency Management/Project Assistant, in the amount of \$10,985.00 and adding Alternate #1 Armstrong 680 tiles, in the amount of \$4,710.00, total of \$15,695.00, with a 10% contingency, as well to be paid out of the Use Tax Account. Stephens stated this was one of the projects that was presented to the Board a couple of months ago to be paid from Use Tax monies. There was discussion of possible insulation needed to help with the unit noise. Pilgram stated he was not aware of this issue and stated it could interfere with service of units if added. Vote as follows: Stephens - Aye, Warner - Aye. Whitehouse - Aye.

Item #12: Motion was made by Stephens and seconded by Whitehouse to let for **Bid#24-17 Purchase One or More New or Used Tractors with Boom Mower** to be opened 3/18/24. Vote as follows: Stephens - Aye, Warner - Aye. Whitehouse - Aye.

Item #13: Motion was made by Stephens and seconded by Whitehouse to sign **Resolution#2024-32** setting priorities for projects for incorporation into the County Improvements for Road and Bridge (CIRB) Transportation Plan adding Bridge 175 Tribute to Skull Creek for District #1 and Bridge 266 Unnamed Creek for District #3, also previous #1 request will fall off, as the repairs are almost complete for District #2. Vote as follows: Stephens - Aye, Warner - Aye. Whitehouse - Aye.

Item #14: Motion was made by Stephens and seconded by Warner to sign engagement letter from Kerry John Patton, CPA, for Estimate of Needs for FY2024-2025, in the amount of \$7,475.00. Stephens stated last year we paid the same amount. Vote as follows: Stephens - Aye, Warner - Aye. Whitehouse - Aye.

Item #15: Motion was made by Whitehouse and seconded by Stephens to sign a letter of support for Bridge Improvement Program (BIP) Grant Funding for the Belford Bridge in rural Pawnee and Osage Counties and for Bridge 257 over Deep Fork Creek in Creek County and Bridges 85 and 89 Sportsman Acres in Mayes County, all in northeastern Oklahoma by the Circuit Engineering District (CED) #1. Whitehouse stated that Bridge 257 is south of Edna, this is federal funds to help with structurally deficient bridges. Vote as follows: Stephens - Aye, Warner - Aye. Whitehouse - Aye.

Item #16: Motion was made by Stephens and seconded by Whitehouse to sign **Resolution#2024-33** surplussing twelve office chairs and on red couch for the Assessor's Office and **Resolution#2024-33A** disposing of the same to be transferred by intergovernmental transfer to Town of Kellyville. Vote as follows: Stephens - Aye, Warner - Aye. Whitehouse - Aye.

Item #17: Motion was made by Whitehouse and seconded by Warner to sign **Resolution#2024-34** surplussing 2015 Air Compressor INV#406-0013, Serial #NAR10213240, 2002 Whitco Pressure Washer INV#439-0002, Serial #402.41 for District #1 and **Resolution#2024-34A** disposing of the same to be junked. Vote as follows: Stephens - Aye, Warner - Aye. Whitehouse - Aye.

Item #18: Motion was made by Stephens and seconded by Whitehouse to sign **Resolution#2024-35** surplussing a HP Server and Components Proliant ML370GB INV#218.117, Serial #USE039NPRT for the County Clerk and **Resolution#2024-35A** disposing of the same to be junked. Mortazavi stated we have had to replace the server and we will make sure all data is cleared from the Server before junking. Vote as follows: Stephens - Aye, Warner - Aye. Whitehouse - Aye.

Item #19: Motion was made by Stephens and seconded by Warner to approve Utility Permit request from ONE Gas Inc. per County Specs for 2-3/8" natural gas pipeline by trenching, size of line 2-3/8", to parallel Overlook Drive approximately 0.13 miles S. & 3.01 miles W. of Jct. US 75 & SH 117, further described as 490' S. of the N.E. Corner of Section 6, T17N, R12E in District #1. Vote as follows: Stephens - Aye, Warner - Aye. Whitehouse - Aye.

Item #20: Motion was made by Whitehouse and seconded by Warner to approve Utility Permit request from ONE Gas Inc. per County Specs for 2-3/8" natural gas pipeline by trenching, size of line 2-3/8", to parallel 2431 W. Taft Avenue approximately 0.29 miles S. & 1.14 miles W. of the Jct. SH 66 & SH 117, further described as 2,080' E. of the S.E. corner of Section 32, T18N, R11E in District #3. Vote as follows: Stephens - Aye, Warner - Aye. Whitehouse - Aye.

Item #21: Motion was made by Warner and seconded by Whitehouse to approve Utility Permit request from TSU One per County Specs for natural gas pipeline, by boring, size of line 1.25" svc line, to cross W. 63rd W. Ave approximately 200' N. of W. 65th St., further described as 200' N. of the N.E corner of Section 5 T18N, R12E in District #2. Warner stated that the company did not have a permit and had almost completed the job when discovered by the County. This is not the first time they have not followed the process stated Warner. Vote as follows: Stephens - Aye, Warner - Aye. Whitehouse - Aye.

Item #22: Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. No updates at the time. **(1)** No Road or Bridge Projects at this time.

Public Comment: NONE

Adjournment: Motion was made by Stephens and seconded by Warner at 9:37 a.m. to adjourn and meet again 3-11-24. Vote as follows: Stephens - Aye, Warner - Aye. Whitehouse - Aye.