

**April 29, 2024**

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, April 29, 2024 at 9:00 a.m., date and time duly posted.

**Item #1:** Meeting was called to order at 9:00 a.m. by Chairman, Stephens. Roll Call Stephens present, Warner present, Whitehouse present.

**Item #2:** Statement of compliance with open meetings act-Chairman.

**Item #3:** Commissioner Warner led the Pledge of Allegiance and Invocation led by Whitehouse.

**Item #4:** Motion was made by Warner and seconded by Stephens to approve the minutes of April 22, 2024. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #5:** Motion was made by Warner and seconded by Whitehouse to approve Transfer \$50,000.00 from 0001-1-2000-4110 Capital Outlay Commissioners FY2023-2024 to 0001-1-2000-1210 Social Security Commissioners FY2024; Blanket Purchase Orders #5696 - 5754; Purchase Orders **#2023-2024** 911 Phone 160, A T & T, 46.23, UTILITY 161, A T & T, 1785.24, UTILITY 162, POSITIVE PROMOTIONS, 185.44, PROMOTIONAL PRODUCTS 163, OK COMMUNICATIONS SYSTEMS, 221.44, ACCESS FEES 164, A T & T, 695.57, CCJ PHONE AND INTERNET SERVICES; ARPA 2021 31, Kofile Technologies Inc, 1050469.72, Professional Service; CBRI 47, APAC CENTRAL INC, 4004.07, MATERIAL 48, Leo Hicks Creosoting Co, 28888.80, BRIDGE BOARDS; General 2910, Standley Systems, 198.30, COPIER CHARGES 2911, MERRIFIELD OFFICE SUPPLIES, 243.93, Supplies 2912, MERRIFIELD OFFICE SUPPLIES, 230.68, SUPPLIES 2913, Dirt Road Data, 297.00, Professional Service 2914, COX BUSINESS, 1197.81, Utilities 2915, THREE AMIGOS LAWN AND LAND SERVICES LLC, 625.00, LANDSCAPING SERV 2916, LIBERTY FLAGS, 1317.60, SUPPLIES 2917, SAPULPA DAILY HERALD, 323.25, BOCC MINUTES 2918, COMMUNITYCARE EAP, 172.70, EMPLOYEE ASSISTANCE PROG 2919, COX BUSINESS, 37.77, UTILITY 2920, EMCO TERMITE & PEST CONTROL INC, 35.00, PEST CONTROL 2921, O N G, 96.05, Utilities 2922, Straydog Storage, 80.00, LEASE 2923, Quadient Leasing USA Inc, 702.00, SUPPLIES 2924, MIDWEST PRINTING, 780.00, SUPPLIES 2925, MIDWEST PRINTING, 225.00, SUPPLIES 2926, MERRIFIELD OFFICE SUPPLIES, 492.27, SUPPLIES 2927, Standley Systems, 455.14, LEASE 2928, COX BUSINESS, 37.77, 2929, COMMUNITY CARE INSURANCE, 677.61, insurance - cobra 2930, Guardian, 38.79, insurance - cobra 2931, SAPULPA DAILY HERALD, 31.44, Bid Notice 2932, ATLINK SERVICES LLC, 225.00, UTILITY 2933, O G & E, 81.92, UTILITY 2934, BRISTOW TIRE & AUTO SERVICE, 119.35, TIRES/REPAIRS/DEPUTY CARS 2935, Print Shop LLC, 244.07, BANNERS 2936, Midtown Auto & Diesel Repair Inc, 290.70, CCSO VEHICLE REPAIRS 2937, COSBY, ERIN DENISE, 118.72, Reimbursement 2938, Midtown Auto & Diesel Repair Inc, 967.82, CCSO VEHICLE REPAIRS 2939, ADVANCED AUTO PARTS, 168.83, BATTERY 2940, Midtown Auto & Diesel Repair Inc, 280.04, CCSO VEHICLE REPAIRS 2941, Midtown Auto & Diesel Repair Inc, 472.04, CCSO VEHICLE REPAIRS 2942, Simply Scentsational, 36.00, AIR FRESHENERS 2943, FARMERS FEED, 1150.00, Supplies 2944, MERRIFIELD OFFICE SUPPLIES, 542.00, Supplies 2945, MERRIFIELD OFFICE SUPPLIES, 1230.90, Supplies; Health 359, Okla State Dept Of Health, 52423.42, Salary/Benefits 360, O N G, 67.01, Utilities 361, Construction And Properties, Capital Assets Management, 294.00, SERVICE; Highway 1458, COMMUNITYCARE EAP, 60.50, EMPLOYEE ASSISTANCE PROG 1459, TULSA COUNTY HIGHWAY CONSTRUCTION SIGNS, 410.20, SIGNS 1460, CREEK CO RURAL WATER D#2, 150.31, WATER BILL 1461, HOLLON FIRE PROTECTION LLC, 980.06, SERVICE/INSPECTION 1462, GLASSCO GLASS & GLAZING LLC, 812.00, PARTS AND LABOR 1463, O G & E, 399.78, Utilities 1464, EMCO TERMITE & PEST CONTROL INC, 70.00, SERVICE CONTRACT 1465, O G & E, 101.96, Utilities 1466, LIBERTY FLAGS, 141.80, SUPPLIES 1467, SELSOR, HARRY R., 15.15, Reimbursement 1468, TotalSIR, 36.50, TESTING 1469, TotalSIR, 36.50, TESTING 1470, TotalSIR, 36.50, TESTING 1471, A T & T, 293.54, UTILITY 1472, O N G, 245.68, UTILITY 1473, CINTAS CORPORATION NO 2, 106.93, SUPPLIES 1474, FLEET FUELS LLC, 8281.91, Fuel; Hwy-ST 574, FLEET FUELS LLC, 398.00, PARTS & SUPPLIES 575, TULSA COUNTY HIGHWAY CONSTRUCTION SIGNS, 1336.80, SIGNS 576, TED C CARTER TRUCKING LLC, 1110.34, ROAD MATERIALS 577, FLEET FUELS LLC, 18508.66, Fuel 578, TULSA ASPHALT LLC, 3612.15, Cold Lay 579, Service Oklahoma, 46.00, TAG/TITLE; Jail-ST 890, ITOUCH BIOMETRICS LLC, 200.00, LICENSE FEES 891, ITOUCH BIOMETRICS LLC, 3500.00, COMPUTER/EQUIP 892, Midtown Auto & Diesel Repair Inc, 96.90, CCJ VEHICLE REPAIRS 893, ELECTRONIC CONTRACTING COMPANY, 1588.50, INTERCOM REPAIR 894, I CARE AUTO GLASS & PARTS, 2709.90, CCJ VEHICLE REPAIRS 895, VISA/AMERICAN HERITAGE BANK, 2314.00, TRANSPORTS/INMATES 896, PLASTIC ENGINEERING, 384.75, Jail window replacement 897, DASH GLOVES, 764.24, GLOVES 898, ASPEN PLUMBING LLC, 675.00, CCJ PLUMBING SERVICES 899, O N G, 265.76, UTILITIES GAS SERVICES 900, Midtown Auto & Diesel Repair Inc, 96.90, OIL CHANGES 901, DNR SERVICE LLC, 230.00, Ccj maintenance kitchen 902, OKLAHOMA WHOLESALE OVERHEAD DOORS LLC, 200.00, GATE; Juv Dent-ST 587, SYSCO FOODS, 2515.40, FOOD 588, SHI INTERNATIONAL CORP, 703.00, COMPUTER SERVER 589, A T & T, 1307.69, PHONE & INTERNET SERVICES 590, O N G, 621.23, UTILITIES GAS SERVICES; Law Library 9, BOWER, LAURA, 300.00, LAW LIBRARY SALARY 10, BOWER, LAURA, 300.00, LAW LIBRARY SALARY 11, BOWER, LAURA, 300.00, LAW LIBRARY SALARY 12, BOWER, LAURA, 300.00, LAW LIBRARY SALARY 13, BOWER, LAURA, 300.00, LAW LIBRARY SALARY; Planning/Zoning 58, Quadient Leasing USA Inc, 167.11, LEASE PYMT 59, Quadient Leasing USA Inc, 167.11, LEASE PYMT 60, MERRIFIELD OFFICE SUPPLIES, 58.48, SUPPLIES; Resale 377, Best Western Markita Inn, 74.00, LODGING 378, OSU-CTP, 65.00, TRAINING 379, Harvey, Rebecca, 232.49, TRAVEL REIMBURSEMENT 380, OSU-CTP, 125.00, TRAINING 381, Harvey, Rebecca, 49.12, MEALS 382, SAPULPA DAILY HERALD, 1545.36, PUBLICATION 383, MERRIFIELD OFFICE SUPPLIES, 1097.52, Supplies 384, MERRIFIELD OFFICE SUPPLIES, 60.00, Supplies; RFD-ST 86, CASCO INDUSTRIES INC, 3978.96, EQUIPMENT 87, ROCKY RIDGE OUTDOORS LLC, 37027.73, ATV; Tax Refunds 202, Eric Peterson, 157.00, TAX CORRECTION; Use-ST 17, TED C CARTER TRUCKING LLC, 9091.24, ROAD MATERIALS. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #6: NO DISCUSSION** of new business. (In accordance with the Open Meetings Act, Title 25 O.S. §311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.)

**Item #7:** Motion was made by Warner and seconded by Whitehouse to approve Inter-Cooperative Agreement with the Sapulpa Chamber Foundation and Creek County for the remainder of the 2023-2024 fiscal year. Warner stated the foundation contacted me about doing some work on a piece of property they own. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #8:** Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2024-54** directing the Creek County Treasurer to credit the Creek County General Government Maintenance and Operations Fund 0001-1-2000-2005/R5 with tow checks from Cintas Corporation in the amount of \$2.47, check number 890620 and \$1.19, check number 8090621, as reimbursement for credit balances, as per 62 O.S. § 335, and procedures implemented by the State Auditor's Office. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #9:** Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2024-55** directing the Creek County Treasurer to credit the Creek County Sheriff's Maintenance and Operations Fund 1226-0400-2005/SSF2 with funds from ACCO in the amount of \$20,704.00 from ACCO reimbursement for damages to a sheriff vehicle which occurred on March 26, 2024, as per 62 O.S. § 335, and procedures implemented by the State Auditor's Office. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #10:** Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2024-56** directing the Creek County Treasurer to credit the Creek County Commissioners Account 0001-1-2000-1233/R5 for workman's compensation in the amount of \$18,842.98 with funds received from the Treasurer's Cash Voucher Resale Salary fund (1220-1-0600-1110/CV-2) in the amount of \$480.12; Creek County Clerk's Preservation Fee Salary fund (1209-1-1000-1130/CCPF1) in the amount of \$20.04; Creek County Court Clerk's Payroll fund (1211-1-1900-1110/PFCC) in the amount of \$114.87; Assessor's Reval Payroll fund (0001-1-1700-1110/H4) in the amount of \$84.77; Sheriff County Jail Maintenance Salary fund (1315-2-0400-1110/CJM1A) in the amount of \$9,953.76; Sheriff Juvenile Justice Center Payroll fund (1317-2-0400-1110/JJC1A) in the amount of \$7,592.28; Sheriff's Service Fees Salary fund (1226-2-0400-1110/SSF1A) in the amount of \$84.45; Sheriff's Service Fees Courthouse Security Salary fund (1226-2-3500-1110/SSF9) in the amount of \$439.54; Sheriff's Payroll fund (0001-2-0400-1110/B1A) in the amount of \$73.15, as per 62 O.S. § 335, and procedures implemented by the State Auditor's Office, as per 62 O.S. § 335, and procedures implemented by the State Auditor's Office. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #11:** Motion was made by Whitehouse and seconded by Warner to approve Utility Permit from Oklahoma Natural Gas and Electric Company per County Specs for overhead electric line by overhead crossing, size of line 1 phase 0AS7 7.2KV to cross E0815 Rd approximately 0.15 miles S.W. of E0815 & S 337<sup>th</sup> W. Avenue, further described as 2,785' N.W. of the S.E. corner of Section 29, T16N, R09E in District #3. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #12:** Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. No updates at the time. Stephens stated the quarterly report has been submitted and accepted by the Department of Treasury. **(1)** Motion was made by Warner and seconded by Whitehouse to approve the use of ARPA Funds for Lake Jackson Rd approximately 5,400 LF x 20 LF with a 1.5" overlay, in the amount of \$108,727.90 for District #1. Project #1566-6.1-4100-4110(G). Stephens stated they have done a chip seal a few years ago on this road and isn't holding up. We are going to do an overlay as this is a high traffic road. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye. **(2)** Motion was made by Stephens and seconded by Whitehouse to remove a project off of District #2, Project #1566-6.1-4200-4110(L) on ARPA Funds for Carson Ridge Road starting east of HWY 48 going southeast approximately 3,980 LF, in the amount of \$80,348.00; Warner stated he received a CED Grant for this road and will be canceling the ARPA PO, and re-encumbered a PO out of their HWY M&O. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Public Comment:** The Board acknowledged Leon Warner's 69<sup>th</sup> Birthday.

**Adjournment:** Motion was made by Stephens and seconded by Whitehouse at 9:25 a.m. to adjourn and meet again 5-6-24. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.