

October 15, 2024

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Tuesday, October 15, 2024 at 9:00 a.m., date and time duly posted.

Item #1: Meeting was called to order at 9:00 a.m. by Chairman, Stephens. Roll Call Stephens present, Warner absent, Mike Anthamatten First Deputy sitting in, Whitehouse present.

Item #2: Statement of compliance with open meetings act-Chairman.

Item #3: Commissioner Stephens led the Pledge of Allegiance and Invocation led by Whitehouse.

Item #4: Motion was made by Stephens and seconded by Whitehouse to approve the minutes of October 07, 2024. Vote as follows: Stephens- Aye, Anthamatten - Abstain, Whitehouse - Aye.

Item #5: Motion was made by Warner and seconded by Whitehouse to approve September Monthly Reports from Court Clerk; OSU Extension Services; Transfers \$2,153.00 from 1102-6-4200-1110 Salary HWY-D2 FY2024-2025 to 1102-6-4200-1320 Travel HWY-D2 FY2025; \$25,800.94 from 1102-6-4300-1110 Salary HWY-D3 FY2024-2025 to 1102-6-4300-1320 Travel HWY-D3 \$1,000.00, 1102-6-4300-2005 M&O HWY-D3 \$8,800.94, and 1102-6-4300-4110 Capital Outlay HWY-D3 \$16,000.00 FY2025; \$18,945.95 from 1208-1-1000-2005 Lien Fee County Clerk FY2023-2024 to 1208-1-1000-2005 Lien Fee County Clerk FY2025; \$20,100.00 from 1209-1-1000-2005 M&O County Clerk FY2023-2024 to 1209-1-1000-2005 M&O County Clerk FY2025; Contract from Air Comfort Blanket Purchase Orders #2287- 2307; Purchase Orders **#2024-2025** 911 Phone UNEMPLOYMENT TAXES 2170 OKLA EMPLOYMENT SEC COMM 143.57; UTILITY 2250 CIMARRON TELEPHONE COMPANY 1349.66; ARPA 2021 ROAD MATERIALS 1677 APAC CENTRAL INC 128148.40; CBRI CYLINDER RENTAL 1563 Lampton Welding Supply 251.03; SUPPLIES 1559 T H ROGERS LUMBER CO 88.47; Crt Payroll Quarterly Contributions 2161 OKLA EMPLOYMENT SEC COMM 407.38; Drug Court DRUG COURT ADMIN SERVICES 1 HUMAN SKILLS & RESOURCES INC 7520.83; 2 HUMAN SKILLS & RESOURCES INC 7520.83; Drug Court Misdemeanor 3 HUMAN SKILLS & RESOURCES INC 7500.00; 4 HUMAN SKILLS & RESOURCES INC 7500.00; Fair Board Fair Expenses 2278 CREEK CO FAIRBOARD 13299.92; General 5 Standley Systems 49.13; BADGES/ETC 425 MTM RECOGNITION 315.00; BOCC MINUTES 2103 SAPULPA DAILY HERALD 316.05; 2243 SAPULPA DAILY HERALD 290.40; BRAKES 2147 Midtown Auto & Diesel Repair Inc 457.81; CCSO VEHICLE REPAIRS 1802 I CARE AUTO GLASS & PARTS 8783.48; CREMATION 2225 Mannford Funeral Home 225.00; Door 1716 SCOVIL & SIDES HARDWARE CO 1577.00; EQUIPMENT 2254 MERRIFIELD OFFICE SUPPLIES 127.74; FUEL 2158 FLEET FUELS LLC 732.36; Laundry Service 1710 Yale Cleaners 17.50; LODGING 909 EMBASSY SUITES NORMAN 122.59; Maintenance 14 AIR COMFORT INC 632.17; MAINTENANCE AGREEMENT 54 XEROX CORP 57.80; 1762 XEROX BUSINESS SOLUTIONS SOUTHWEST 50.00; MEMBERSHIP DUES 2246 INCOG 6237.50; Network Services 2169 COX BUSINESS 247.30; parts 2261 ENLOW & SONS EQUIPMENT 360.00; PEST CONTROL 1224 EMCO TERMITE & PEST CONTROL INC 100.00; 1613 EMCO TERMITE & PEST CONTROL INC 305.00; 2180 EMCO TERMITE & PEST CONTROL INC 60.00; Professional Service 582 Dirt Road Data 5544.00; 589 TOTAL ASSESSMENT SOLUTION CORPORATION 9375.00; QUARTERLY CONTRIBUTIONS 2236 OKLA EMPLOYMENT SEC COMM 4622.72; REIMBURSEMENT 1977 Dye, Jonathan 214.00; SERVICE 69 COX BUSINESS 373.45; 1114 Verizon Wireless 160.04; 1774 AMERICAN WASTE CONTROL INC 437.00; Service Call 2262 AFFORDABLE LOCK AND SAFE 147.00; SHIPPING 2251 THE UPS STORE 15.15; Supplies 1245 JOHN DEERE FINANCIAL 255.31; 1246 WESTLAKE ACE HARDWARE OK-020 183.65; 2159 MERRIFIELD OFFICE SUPPLIES 592.47; SUPPLIES 889 Lowes Home Improvement 96.70; 1723 MERRIFIELD OFFICE SUPPLIES 940.77; 2135 MERRIFIELD OFFICE SUPPLIES 270.79; TRAVEL 509 COMDATA INC 33.94; Utilities 2256 O N G 202.52; UTILITIES ELECTRIC SERVICE 2239 O N G 182.93; UTILITIES WATER 2275 CITY OF SAPULPA 131.65; UTILITY 2244 O G & E 388.45; 2249 O G & E 514.52; 2257 O G & E 569.12; Health Utilities 481 VIP Voice Services 835.00; 521 O G & E 270.98; 527 O N G 170.47; Highway 1732 OK STANDARD STRIPING, LLC 300.00; PAYMENT 1569 OKLA DEPT OF TRANSPORTATION 2831.96; QUARTERLY CONTRIBUTIONS 2229 OKLA EMPLOYMENT SEC COMM 812.07; 2235 OKLA EMPLOYMENT SEC COMM 19.09; 2258 OKLA EMPLOYMENT SEC COMM 920.22; SUPPLIES 1534 VARNERS EQUIPMENT & HARDWARE 28.97; TRASH SERVICE 1564 GREEN ENVIRONMENTAL SERVICES LLC 96.22; UNEMPLOYMENT TAXES 2228 OKLA EMPLOYMENT SEC COMM 1067.93; Utilities 1553 A T & T MOBILITY 287.28; UTILITY 1532 O G & E 31.72; 1932 O G & E 332.00; Hwy-ST ASPHALT 1538 APAC CENTRAL INC 4661.83; Fuel 1955 FLEET FUELS LLC 4733.62; LEGAL FEES 2099 KELLY, PETER 350.00; 2102

CREEK COUNTY COURT CLERK 1100.00; 2242 LOEFFLER ALLEN & HAM 301.00; PARTS 1185 Stewart Martin Equipment 2116.63; 2238 DRUMRIGHT TIRE 484.00; PARTS & REPAIR 1910 P&K EQUIPMENT 763.69; PARTS & SUPPLIES 1526 O'REILLY AUTO PARTS 239.31; 1556 STANDARD AUTO PARTS 139.68; QUARTERLY CONTRIBUTIONS 2227 OKLA EMPLOYMENT SEC COMM 74.77; Tires 2139 DIRECT DISCOUNT TIRE 1173.84; TIRES & REPAIRS 1568 Sellers Tire Inc 277.00; Jail-ST ACCESSORIES 2097 Amazon Capital Services 99.76; AIR CONDITIONER 2247 AIRCO SERVICE INC 645.00; PO BOX RENT 2166 U S POSTMASTER 546.00; UNEMPLOYMENT TAXES 2164 OKLA EMPLOYMENT SEC COMM 2027.44; Juv Dent-ST CABLE 2241 DISH NETWORK 135.01; JUVENILE DETENTION 1965 BOB BARKER CO INC 155.66; UNEMPLOYMENT TAXES 2163 OKLA EMPLOYMENT SEC COMM 1577.31; ML Fee SUPPLIES 205 MERRIFIELD OFFICE SUPPLIES 5.68; Resale LABOR 1992 WACOM SYSTEMS 35.50; LODGING 460 Holiday Inn Express - Ardmore 214.00; Quarterly Contributions 2160 OKLA EMPLOYMENT SEC COMM 60.08; REPAIR 2264 WACOM SYSTEMS 45.00; Supplies 2154 MERRIFIELD OFFICE SUPPLIES 3137.50; 2155 MERRIFIELD OFFICE SUPPLIES 13.42; 2156 MERRIFIELD OFFICE SUPPLIES 9.99; TAX WARRANT SERVICE 1017 CREEK COUNTY SHERIFF 2400.00; WORK COMP PREMIUM 332 CREEK COUNTY COMMISSIONERS 404.84; RFD-ST Maintenance 2233 ROBERTS, GREGORY 175.00; RM&P 232 QUADIENT FINANCE USA INC 500.00; QUARTERLY CONTRIBUTIONS 2162 OKLA EMPLOYMENT SEC COMM 44.40; WORK COMP PREMIUM 2279 CREEK COUNTY COMMISSIONERS 17.56; Self Ins Prog self insured deductible charge 2267 COMPSOURCE MUTUAL INSURANCE COMPANY 2093.73; SH Commissary CCJ VEHICLE REPAIRS 717 I CARE AUTO GLASS & PARTS 4757.50; 1063 I CARE AUTO GLASS & PARTS 888.75; 1282 I CARE AUTO GLASS & PARTS 3631.50; SH Svc Fee UNEMPLOYMENT TAXES 2168 OKLA EMPLOYMENT SEC COMM 147.38; Use-ST INSURANCE/PROPERTY 2253 INSURICA INSURANCE MANAGEMENT NETWORK 84.94 .
Vote as follows: Stephens- Aye, Anthamatten - Aye, Whitehouse - Aye.

Item #6: NO DISCUSSION of new business. (In accordance with the Open Meetings Act, Title 25 O.S. § 311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.)

Item #7: DISCUSSION ONLY/NO ACTION with Norma Travelletti regarding County cybersecurity. Mrs. Travelletti addressed the board with the list of questions submitted to the Commissioners. I would like to know if we could go through each one. Stephens stated that he has reviewed the list of questions and our IT company CastleCom has everything covered for the Courthouse, Courthouse Complex and everything going to into the Election Board. All are up to date for the county side of things. I cannot go into details within a public meeting, as this would disclose our current measures and possibly put our system in jeopardy. Travelletti quoted it is the duty of the Commissioners to provide cybersecurity for the Election Board and Election process per O.S. Title 26, I do not have the full statute at hand. Stephens briefly spoke the county does not have the authority to monitor or provide security over state equipment, you would need to discuss this with the state. Stephens informed Travelletti with what duties the board does have to provide. There was discussion that Travelletti should provide the questions to the Election Board Secretary for the State to answer the cybersecurity on the Election process.

Item #8: Motion was made by Stephens and seconded by Whitehouse to pass discussion and possible action to consider signing the 2025 employee health insurance renewal, Crystal Black, Relation Insurance. Tandra McClellan, Payroll Clerk stated this should be on next week's agenda, per email sent to Dana Logsdon. Vote as follows: Stephens- Aye, Anthamatten - Aye, Whitehouse - Aye.

Item #9: Motion was made by Stephens and seconded by Whitehouse to award **Bid#25-3 Supply and Installation of Two 50kw Generators for Creek County Rural Water District #5**, per recommendation to Generator Supercenter, for \$69,400.00. Matt Laffoon, Creek County Rural Water District #5 stated that the Board has reviewed the bids and feels that meets all needs. Vote as follows: Stephens- Aye, Anthamatten - Aye, Whitehouse - Aye.

Item #10: Motion was made by Stephens and seconded by Whitehouse to sign **Resolution#2024-159** appointing Teresa Snell to replace Susan Main on the

Creek County Ambulance Board. Stephens stated that Main has stepped down and we have a recommendation from the Ambulance Board. We have verified that Snell is within District #2, for appointment. Vote as follows: Stephens- Aye, Anthamatten - Aye, Whitehouse - Aye.

Item #11: Motion was made by Stephens and seconded by Whitehouse to select SWH Construction for Chip Seal projects for District #2 and District #3. Quotes received from District #3 are SWH Construction for \$5,500.00 per mile, Anchor Stone and APAC are not quotes. District #2 received quotes from SWH Construction for \$5,500.00 per mile, MJL Asphalt, Oklahoma Chip & Seal, County Asphalt C&S, Zylar in Kingfisher, and 5 Star in Arkansas are all no bids. Mortazavi asked if the vendor's contacted do Chip & Seal projects, Whitehouse stated yes. Stephens stated he contacted several vendors and has not received any calls or emails back. There was one company out of Moore, Oklahoma that still hasn't responded. There was discussion of this service being utilized about ten years ago from a company out of Missouri. Jana Thomas, Purchasing Agent asked do they have an estimated time when the projects will be completed. The Board stated they did not know. Vote as follows: Stephens- Aye, Anthamatten - Aye, Whitehouse - Aye.

Item #12: Motion was made by Stephens and seconded by Whitehouse to sign the 2025 Safe Oklahoma Grant Program Contract between Creek County and the Oklahoma Office of the Attorney General. Joe Thompson, Under-Sheriff spoke briefly about the grant, this is for \$35,000.00, to help with violent crime investigations within the county. This would help with additional resources in our investigating process, this is a up front grant and not a reimbursement. Mortazavi asked if the action here today was to ask for the application process, the item states the contract. Thompson stated that on the part of the Sheriff's Office, this has been done. We have been working with James Ables and Erin Williams on the application that was submitted. Stephens reminded the Sheriff's Office of the process of seeking grants, you might want to educate the employees of the process, they must have Board approval to submit and application and cannot apply on their own. Mortazavi stated we will reach out to the State Auditor and OSU for the account information. This will need a fund and I am not sure what that fund number is. We will have that information for 10-21-24 agenda. Vote as follows: Stephens- Aye, Anthamatten - Aye, Whitehouse - Aye.

Item #13: Motion was made by Whitehouse and seconded by Stephens to approve payment for Project#30474, Deep Fork of Canadian River, Guy Engineering invoice #1435-06 ROW acquisition for District #3, in the amount of \$2,082.50. Vote as follows: Stephens- Aye, Anthamatten - Aye, Whitehouse - Aye.

Item #14: Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. Andrew Goforth, Assistant District Attorney stated they are half way through the reporting and should have this completed by next week. **(1)** No Road or Bridge projects at this time.

Public Comment: NONE

Adjournment: Motion was made by Stephens and seconded by Whitehouse at 9:34 a.m. to adjourn and meet again 10-21-24. Vote as follows: Stephens- Aye, Anthamatten - Aye, Whitehouse - Aye.