

**March 17, 2025**

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, March 17, 2025 at 9:00 a.m., date and time duly posted.

**Item #1:** Meeting was called to order at 9:00 a.m. by Chairman, Stephens. Roll Call Stephens present, Moore present, Whitehouse present.

**Item #2:** Statement of compliance with open meetings act-Chairman.

**Item #3:** Commissioner Moore led the Pledge of Allegiance and Invocation led by Whitehouse .

**Item #4:** Motion was made by Whitehouse and seconded by Moore to approve the minutes of March 10, 2025. Vote as follows: Stephens- Aye, Moore - Aye, Whitehouse - Aye.

**Item #5:** Motion was made by Whitehouse and seconded by Moore to approve February Monthly Reports from OSU Extension Service; Error Correction \$25,409.95 from 1102-6-4300-2005/T2-3 HWY FY2024-2025 to 1102-6-6530-2005 CIRB-3 HWY FY2025; Blanket Purchase Orders #4779 - 4827; Purchase Orders ~~#2024-~~ **2025** 911 Phone UTILITY 4699 CIMARRON TELEPHONE COMPANY 1349.66; ARPA 2021 PROFESSIONAL SERVICES 429 Turn Key Health Clinics LLC 48116.42; CBRI CULVERTS 4457 FENSCO INC 5914.00; Steel Pipe 4248 THE RAILROAD YARD INC 25919.20; Drug Court DRUG COURT ADMIN SERVICES 17 HUMAN SKILLS & RESOURCES INC 7520.83; 21 HUMAN SKILLS & RESOURCES INC 7520.83; 22 HUMAN SKILLS & RESOURCES INC 7520.83; Flood Plain FILE CABINET 4434 MERRIFIELD OFFICE SUPPLIES 259.70; General BRAKES/DEPUTY CAR 4714 Midtown Auto & Diesel Repair Inc 173.55; CCSO VEHICLE REPAIRS 3931 Midtown Auto & Diesel Repair Inc 290.70; 4183 Midtown Auto & Diesel Repair Inc 438.48; COPIER CHARGES 3638 Standley Systems 155.54; DIESEL 4593 FLEET FUELS LLC 934.64; GPS 4499 T MOBILE USA INC LAW ENFORCEMENT RELATIONS FINANCE 115.00; JANITORIAL 3666 Trout, Darrel 240.00; Law Books & Services 3277 THOMSON REUTERS - WEST PAYMENT CENTER 446.67; 3280 THOMSON REUTERS - WEST PAYMENT CENTER 2492.15; Maintenance 43 WESTLAKE ACE HARDWARE OK-020 7.58; MAINTENANCE AGREEMENT 3633 Standley Systems 44.23; PARTS 2966 SCOVIL & SIDES HARDWARE CO 149.00; PEST CONTROL 4176 EMCO TERMITE & PEST CONTROL INC 35.00; 4177 EMCO TERMITE & PEST CONTROL INC 305.00; 4749 PRIME PEST SERVICES LLC 110.00; POLLING PLACES 4646 CREEK COUNTY ELECTION BOARD 225.00; Professional Service 4702 Dirt Road Data 5040.00; RADIOS 4583 BTM WIRELESS INC 322.16; SERVICE 3675 CULLIGAN OF TULSA 32.25; SERVICE AGREEMENT 3652 XEROX BUSINESS SOLUTIONS SOUTHWEST 50.00; SUBSCRIPTION 4609 Nomad Global Communication Solutions, Inc. 3207.40; Supplies 3242 WESTLAKE ACE HARDWARE OK-020 62.68; SUPPLIES 4150 Amazon Capital Services 237.41; 4162 Amazon Capital Services 404.32; 4616 MERRIFIELD OFFICE SUPPLIES 314.79; 4626 Amazon Capital Services 352.31; 4706 OKLAHOMA PRESS SERVICE 660.00; SUPPLIES AND SERVICE 4439 Elder Water Consulting Inc 165.00; TEMPORARY EMPLOYEE 4149 EXPRESS EMPLOYMENT PROFESSIONALS 728.00; TOW CHARGE 4730 A & W TOWING INC 120.00; TRAINING REGISTRATION 4613 VISA/AMERICAN HERITAGE BANK 425.00; TRAVEL 509 COMDATA INC 36.11; 3847 Myers, Randi 118.93; 3848 Dawson, Stacey 97.72; UNIFORM & ACCESSORIES 4572 SPIRIT HEADS LLC 3.00; Utilities 4697 O N G 643.02; 4731 CITY OF SAPULPA 750.12; UTILITIES 4733 CREEK CO RURAL WATER D#3 264.00; 4734 O N G 1524.29; UTILITIES GAS SERVICES 4712 O N G 659.03; UTILITIES WATER 4715 CITY OF SAPULPA 136.80; UTILITY 4696 O G & E 299.41; 4698 O G & E 245.90; 4703 O G & E 350.54; Health MEDICAL SUPPLIES 3237 McKESSON 285.88; POSTAGE MACHINE FEE 3157 Quadiant Leasing USA Inc 177.45; SUPPLIES 3228 Amazon Capital Services 755.64; 4417 MERRIFIELD OFFICE SUPPLIES 211.20; TRAVEL 4207 WHITNEY WAYLAND-STEPHENSON 40.81; Utilities 559 O N G 579.96; 592 O G & E 163.35; Highway First Aid Supplies 2022 Cintas Corp 15.00; Gravel 3623 ANCHOR STONE COMPANY 3882.18; PARTS & SUPPLIES 4614 LAWSON PRODUCTS, INC 316.00; PARTS/SUPPLIES 3929 WESTLAKE ACE HARDWARE OK-020 206.89; 4326 Amazon Capital Services 45.66; Reimbursement 4700 SMITH, KAREN 115.00; REPAIR 4253 AFFORDABLE PRECISION GLASS 350.00; SUPPLIES 2980 Cintas Corp 77.04; Utilities 4081 A T & T MOBILITY 85.73; 4325 A T & T MOBILITY 260.55; 4540 A T & T MOBILITY 287.48; UTILITY 4053 O G & E 54.58; 4070 A T & T 736.28; 4523 O G & E 172.14; Hwy-ST CONCRETE 4606 REMPEL'S ROCK N READY MIX INC 3765.00; EMULSIONS 3532 ERGON A & E INC 346.06; hauling/gravel 4312 Rebel Trucking 18935.85; 4524 Rebel Trucking 7910.85; PARTS 3889 HOLT TRUCK CENTERS 1255.51; 4286 Great Western Trailer 236.76; PARTS & SUPPLIES 171 ECONOMY SUPPLY CO 160.04; 176 FLEET FUELS LLC 135.90; 1739 WELDON PARTS-TULSA 195.00; 1884 HARRIS STATION 33 LLC 64.95; 2513 FLEET FUELS LLC 866.90; 2823 DRUMRIGHT TIRE 220.76; 4088 STANDARD AUTO PARTS 554.81; SERVICE 3630 A T & T MOBILITY 268.66; SERVICE & SUPPLIES 210 SAFETY-KLEEN 147.63; STRIPING/DECALS 4128 A-AFFORDABLE DESIGN 450.00; SUPPLIES 4308 Cintas Corp 395.34; Tires 4620 DIRECT DISCOUNT TIRE 5063.88; windshield repair 4592 DISCOUNT MOBILE GLASS 710.00; Jail-ST CCJ JAIL SUPPLIES/TOILET PAPER 4479 MERRIFIELD OFFICE SUPPLIES 2056.73; CCJ MAINTENANCE 4274 GRAINGER 3139.95; 4728 ATWOODS 89.99; CCJ PLUMBING SERVICES 4273 GRAINGER 115.58; CCJ VEHICLE REPAIRS 3393 Midtown Auto & Diesel Repair Inc 135.07; EQUIPMENT LEASE 1139 Brady Industries Of Kansas Llc 169.95; Maintenance 4460 Sutton Tractor 450.00; MMPI TEST 4709 LAW ENFORCEMENT PSYCHOLOGICAL SERVICES LLC 125.00; PEST CONTROL 259 PRIME PEST SERVICES LLC 200.00; Plumbing Supplies 4379 GRAINGER 477.35; polygraph 4619 Raines Polygraph Services LLC 225.00; UTILITIES WATER 4750 CITY OF SAPULPA 3238.21; Juv Dent-ST CABLE 4710 DISH NETWORK 135.01; FOOD 120 Williams Grocery 29.61; JUVENILE DETENTION 4486 EMPIRE PAPER COMPANY 177.08; 4578 Amazon Capital Services 129.99; PEST CONTROL 169 PRIME PEST SERVICES LLC 150.00; Vehicle Upfit 3123 DANA SAFETY SUPPLY INC 30436.03; Resale LODGING 3905 Hilton Garden Inn - Lawton Fort Sill 110.00; 4259 Hilton Garden Inn - Lawton Fort Sill 110.00; MEALS 4230 ENGLEMAN, RICHARD K. 37.61; 4233 Raymer, Andra 25.77; Supplies 3807 WESTLAKE ACE HARDWARE OK-020 447.00; 4624 MERRIFIELD OFFICE SUPPLIES 453.69; TEMPORARY EMPLOYEE 4423 EXPRESS EMPLOYMENT PROFESSIONALS 840.00; RFD-ST Upfit vehicle 2839 LIGHT EM UP EMERGENCY EQUIPMENT 11850.00; SH Commissary CCJ VEHICLE REPAIRS 4408 I CARE AUTO GLASS & PARTS 4850.50; Vehicle Upfit 3130 DANA SAFETY SUPPLY INC 30436.03; Sheriff Funding Assistance CELL PHONE SERVICE 4713 A T & T MOBILITY 4150.74; Network Services 4621 COX BUSINESS 250.79; SH Svc Fee FOOD FOR INMATES 3396 BENCHMARK

GOVERNMENT SOLUTIONS LLC 8352.10. Vote as follows: Stephens- Aye, Moore - Aye, Whitehouse - Aye.

**Item #6: NO DISCUSSION** of new business. (In accordance with the Open Meetings Act, Title 25 O.S. § 311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.)

**Item #7:** Motion was made by Stephens and seconded by Whitehouse to sign Service Agreement with Dish Network for services at the Creek County Juvenile Center. Jamie Wheeler, Director of Juvenile Justice Center spoke to the Board we already have services with Dish Network, this is waiving fees for removing old equipment and installing new equipment, if we commit to two years of service. We will save roughly \$500.00, in fees. Stephens stated Andrew Goforth, Assistant District Attorney has reviewed contract. Vote as follows: Stephens- Aye, Moore - Aye, Whitehouse - Aye.

**Item #8:** Motion was made by Whitehouse and seconded by Moore to sign **Resolution#2025-33** agreeing that the existing bridge carrying County Road S. 193<sup>rd</sup> W. Avenue (AKA Edna Road) over Little Deep Fork Creek is eligible for the National Register of Historic Places (NRHP) and shall remain in place during the construction of State Job JP3295(04). Whitehouse stated this is a Pony Trust Bridge that is on the historical registry, the new bridge will be constructed on an offset alignment of the historical bridge to allow the existing bridge to remain in place. We looked at utilizing private property, but that still was within the flood-plain, this is the last step before permit is issued and construction can start. Vote as follows: Stephens- Aye, Moore - Aye, Whitehouse - Aye.

**Item #9:** Motion was made by Stephens and seconded by Whitehouse to Accept **Bid#25-13 3-Month Asphalt and Emulsion Products and Services** and pass for two weeks until 3-31-25, to review. Bids submitted by Wright Asphalt Products Co., Cowboy Asphalt, Millennial Asphalt, Ergon Asphalt & Emulsions, Vance Brothers LLC, APac-Central Inc., Logan County Asphalt Co., Tulsa Asphalt LLC, SWH Construction LLC, Zyzer Asphalt LLC, Ellsworth Construction LLC, Coastal Energy Corp. Vote as follows: Stephens- Aye, Moore - Aye, Whitehouse - Aye.

**Item #10: DISCUSSION ONLY/NO ACTION** to update the Creek County Fire Department Sales Tax Purchasing and Accounting Guidelines with Addendum #1, utilizing Grant Funds. Jana Thomas, Purchasing Agent presented a form, along with some additional information on the 80/20 outdated information that can be found on the Oklahoma Forestry website. I have since thought about it over the weekend and need to add some more information. We have been asked by the Fire Departments to prepare some informational steps on grants. All grants are different and it is hard to give direction on all grants. We would like to be able to receive the Notice of Funding/Application portion so that it can be reviewed and then we would be better equipped to give direction. Thomas briefly spoke of matching grants, county sponsoring unincorporated cities, towns, fire departments, etc. there are so many different purchasing laws and requirements. Stephens stated the County does not care how you spend your money, we are just trying to make sure that you do it within the law. The County Clerk's Office duty is to guide you within the law and to follow the laws provided. Mortazavi discussed the current approval process, the Board is approving grants and not having all the information in front of them. Maybe you receive this information during INCOG meetings or others, but that is the information that the County Clerk's Office needs. We need to know that information, so that we know how to guide you through on the Purchasing side. I know departments think that that information is not our business, but it is. We will be the ones answering to the Auditor's for the procedures followed. We simply cannot say we didn't know. There was discussion of getting together next week to discuss how to move forward and possibly putting on a class for information on grants. Stephens discussed contacting OSU Training and maybe getting them involved in assisting with the education side. This would be a good tool for all departments, as well as the fire departments.

**Item #11:** Motion was made by Whitehouse and seconded by Moore for the Allocation of Beverage Tax to be distributed as follows Bristow \$2,919.3; Depew \$282.42; Drumright \$1,759.11; Kellyville \$700.21; Kiefer \$1,502.81; Lawrence Creek \$83.15; Mannford \$2,241.50; Mounds \$640.43; Oilton \$608.13; Sapulpa \$15,068.59; Slick \$103.76. Vote as follows: Stephens- Aye, Moore - Aye, Whitehouse - Aye.

**Item #12:** Motion was made by Moore and seconded by Whitehouse to approve Utility Permit from Cox Communications per County Specs extending from 30 days to 60 days for fiber by directional boring and trenching, size of line .59/48ct., size of casing 2" PVC conduit, cross and parallel W. 111th St. S. approximately 1 mile N. of HWY 33, further described as 35' S. of Section 35, T18N, R10E in District #2. Moore stated this is multiple locations. Vote as follows: Stephens- Aye, Moore - Aye, Whitehouse - Aye.

**Item #13:** Motion was made by Moore and seconded by Whitehouse to approve Utility Permit from ONE Gas Inc. per County Specs for natural gas

pipeline by boring, to cross S. 59<sup>th</sup> W. Avenue approximately 1.01 miles S. & 1.04 miles W. of Jct. US 44 & SH 344, further described as 1983' S. & 295'S, of the N.W. corner of Section 5, 18N, R12E in District #2. Vote as follows: Stephens- Aye, Moore - Aye, Whitehouse - Aye.

**Item #14:** Motion was made by Whitehouse and seconded by Moore to approve Utility Permit from Sapulpa Water Company per County Specs for 1" water line by boring, size of line 1", size of casing 2" to cross S. 58<sup>th</sup> W. Avenue approximately ¼ mile N. of W. 78<sup>th</sup> St. S., further described as 970' N. of the N.E. corner of Section 8, T18N, R12E in District #2 & #3. Vote as follows: Stephens- Aye, Moore - Aye, Whitehouse - Aye.

**Item #15:** Motion was made by Whitehouse and seconded by Moore to approve Utility Permit from ONE Gas Inc. per County Specs for natural gas pipeline by boring, size of line 4 ½", to cross W. 241<sup>st</sup> St. S. (Wildflower Meadow Phase II) approximately 1.00 miles S. & 0.84 miles W. of Jct. SH 16 & SH 48, further described as 885' E. of the N.W. corner of Section 6, T15N, R9E in District #3. Vote as follows: Stephens- Aye, Moore - Aye, Whitehouse - Aye.

**Item #16:** Motion was made by Whitehouse and seconded by Moore to approve Utility Permit from Cox Communications per County Specs for fiber conduit, by directional boring and trenching, size of line .459/48 ct., size of casing 2" PVC Conduit, to cross and parallel W. Line St. Route 66, S. Wickham Rd approximately 1.09 miles N. of Turner Turnpike, further described as 35' E. of Section 33, T18N, R11E in District #3. Vote as follows: Stephens- Aye, Moore - Aye, Whitehouse - Aye.

**Item #17: DISCUSSION ONLY/NO ACTION** to implement a Burn Ban for Creek County. Jacob Pilgrim, Emergency Management Director spoke to the Board, I would like to thank all the Fire Departments, Sheriff's Office, Roger's County, Tulsa County, Commissioner Stephens and Commissioner Moore, Oklahoma Highway Patrol, County workers Covy Murray and Glen Musser, in all of their efforts in assisting with the wildfire on Friday. We had several surrounding counties come to our aide as well. We did have fifty-six homes lost, but we were able to save more homes than we lost. Pilgrim spoke about the challenges that Mannford had during the early portion of the fire. Mannford's water facility was hit with the fires and it burnt the main power supply to the town. Everyone assisted with getting water supplied and hauled. I am here today to discuss a Burn Ban, as the statue currently reads, we do not meet all criteria to place a burn ban. We are currently in Abnormally Dry and not in the Severe/Extreme Drought Category. There is a check-list and this is the only part that we do not have. Our only option is the Governor call for the Burn Ban, with the recommendation from the Oklahoma Forestry Service. I would like to ask you all to contact your Legislators. There is a bill currently being reviewed to change the statue, if passed it would not go into effect until next year. Moore thanked Pilgrim for the accolades that you faced you did an outstanding job. The residents of Mannford appreciate you and your outstanding job in commanding the situation. Stephens also thanked everyone for their efforts. The command center was a big help, we also appreciate your efforts, Pilgrim.

**Item #18:** Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. Mortazavi stated we will begin working on the reporting next week.

**Public Comment:** Stephens stated that OG&E Vegetation Crew will be out clearing while restoring power within the county. They will be cutting vegetation back and placing piles, and disposing of the piles. If you see some debris, you can drop a pin to Tammy and they will attend to the area.

**Adjournment:** Motion was made by Stephens and seconded by Whitehouse at 9:53 a.m. to adjourn and meet again 3-24-25. Vote as follows: Stephens- Aye, Moore - Aye, Whitehouse - Aye.